

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**



**ACHARYA NARENDRA DEV COLLEGE**

U N I V E R S I T Y   O F   D E L H I

DBT STAR STATUS COLLEGE

All India NIRF 2022 Ranking-18, NAAC Score-3.31

Govindpuri, Kalkaji, New Delhi 110019

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

The following documents are attached:

1. Minutes of the meetings of student grievance committee, as per metric.
2. Circular/web-link/ committee report justifying the objective of the metric.
3. Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.
4. link to the HEI website which shows the mechanism of redressal.

PROF. RAVI TOTEJA | प्रो. रवि टोटेजा

Officiating Principal | कार्यवाहक प्राचार्य



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**5.1.4 THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY REDRESSAL OF STUDENT GRIEVANCES INCLUDING SEXUAL HARASSMENT AND RAGGING CASES**

Sr. No.	Description	Pg. No.
1	Admission committee	2-3
2	SC/ST/OBC/EWS helpdesk committee	3
3	Grievance Committee	3-4
4	Helpdesk Committee	4
5	PWD Helpdesk Committee	4
6	Internal Assessment Monitoring Committee and Attendance Committee	5
7	Examination committee	5
8	Sports Committee	5-6
9	Fellowship programs and awards committee	6
10	Proctorial Committee	7
11	Library Committee	7
12	Women students affairs committee – SASHAKT	8
13	Committee for coordination with the equal opportunity cell, university of delhi	8

Dr. Sada Nand Prasad  
Convenor, NAAC  
Acharya Narendra Dev College

कार्यवाहक प्राचार्य / Officiating Principal  
Prof. Ravi Toteja  
आचार्य नरेंद्र देव कॉलेज / Acharya Narendra Dev College  
Officiating Principal  
असतो मा सद्गमय / (University of Delhi)  
Acharya Narendra Dev College  
Govindpuri, Kalkaji, New Delhi-110019

# ACHARYA NARENDRA DEV COLLEGE

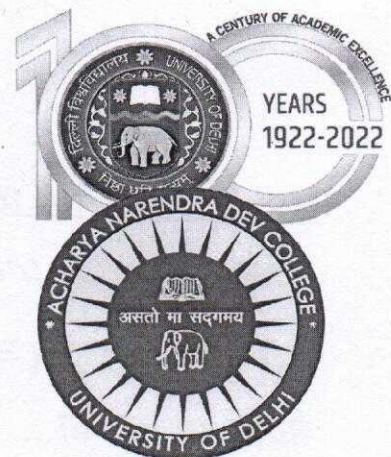
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## ADMISSION COMMITTEE

To address the admissions of students, the committee is formed.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Sanjeeta Rani (Physics) Dr. Urmi Bajpai (BMS) Ms. Rupali Pabreja (Commerce) <b>Foreign Language</b> Dr. Geetu Gambhir (Convenor) Dr. Geetika Kalra Dr. Sarita Aggarwal	Dr. Anju Agrawal Dr. Sharanjit Kaur Dr. Sunita Jetley <b>Foreign Language</b> Dr. Geetika Kalra Dr. Sunita Hooda Dr. Rashmi Sharma Mr. Manoj K. Garg	Dr. Anju Agrawal Dr. Sharanjit Kaur Dr. Sunita Jetley <b>Foreign Language</b> Dr. Geetika Kalra Dr. Sunita Hooda Dr. Rashmi Sharma Mr. Manoj K. Garg	Ms. Anupama Rastogi Dr. Urmi Bajpai Dr. Chandra Kanta Samal <b>Foreign Language</b> Dr. Geetika Kalra (Convenor) Dr. Vikrant Kumar	Dr. Rashmi Sharma Dr. Seema Makhija Dr. Chandra Kanta Samal <b>Foreign Language</b> Dr. Geetika Kalra (Convenor) Dr. Vikrant Kumar
Member	Dr. Sada Nand Prasad Dr. Laxmi Narain Ms. Anupama Dr. Roopesh Tehri Dr. Chaman Singh Mr. Gurudatt Rao Ambedkar Dr. Vandana Uberoi Dr. Sunita Hooda Dr. Geetu Gambhir Dr. Rashmi Thukral Dr. Manisha Jain Dr. Anupama Shukla Dr. Rashmi Sharma Dr. Yash Mangla Dr. Geetika Kalra Dr. Sumit Sahni Dr. Manoj K. Singh Dr. Archana Pandey Dr. Urmi Bajpai Dr. Rajesh Chaudhary Dr. Anju Agrawal Dr. Ravneet Kaur Mr. Vishal Dhingra Ms. Gauri Ghai Mr. Pawan Kumar Dr. Manisha Verma Dr. V. Bhaskar Raj Dr. Priti Goel Dr. Meenu Mohil Dr. Rohtash Singh	Dr. Urmi Bajpai. Dr. Gagan Dhawan Dr. Rajesh Chaudhary Dr. Anupama Shukla Dr. Anita Narang Dr. Charu K. Gupta Dr. Yasheshwar Dr. Geetu Gambhir/ Dr. Pooja Bhagat Dr. Shalu Sachdeva Dr. Dinesh Kumar Ms. Anuradha Sarin Dr. Shalu Mahajan Ms. Poonam Chauhan Dr. Vibha Gaur Dr. Harita Ahuja Ms. Anu Preveen Dr. Udaibir Singh Dr. Ravneet Kaur Dr. Chaman Singh Dr. Roopesh Tehri Dr. Seema Gupta Dr. Laxmi Narain Dr. Vatsla Kohli Mr. Gaurav Sharma Dr. Sanjeeta Rani Dr. Shalu Dhanda Dr. Ranjeet Singh Dr. Meenu Mohil Dr. Arijit Chowdhuri Dr. Rachna Joshi Dr. Poonam A Kant Dr. Monica Misra,	Dr. Rajesh Chaudhary Dr. Sunita Jetley Dr. Gagan Dhawan Dr. Archana Pandey Dr. Anupama Shukla Dr. Yasheshwar Dr. Sumit Sahni Dr. Anita Thakur Dr. Geetu Gambhir Dr. D K Arya Dr. Shallu Sachdeva Dr. Pooja Bhagat Dr. Neelu Dheer Dr. Vandana Uberoi Dr. Vikrant Kumar Dr. Pankaj Kumar Dr. Manisha Jain Ms. Poonam Chauhan Ms. Anuradha Sarin Dr. Shalu Mahajan Ms. Sapna Yadav Mr. Ankit Singh Mr. Gurjinder Singh Dr. Harita Ahuja Dr. Vibha Gaur	Dr. Monica Mishra Dr. Vatsla Kohli Ms. Seema Gupta Dr. Sanjeeta Rani Dr. Urmi Bajpai Dr. Anita Narang Dr. D K Arya Dr. Shalu Mahajan Dr. Sunita Narang Dr. Amit Garg Dr. Shalu Dhanda	Dr. Monica Mishra Dr. Vatsla Kohli Ms. Seema Gupta Dr. Sanjeeta Rani Dr. Urmi Bajpai Dr. Anita Narang Dr. D K Arya Dr. Shalu Mahajan Dr. Sunita Narang Dr. Amit Garg Dr. Shalu Dhanda

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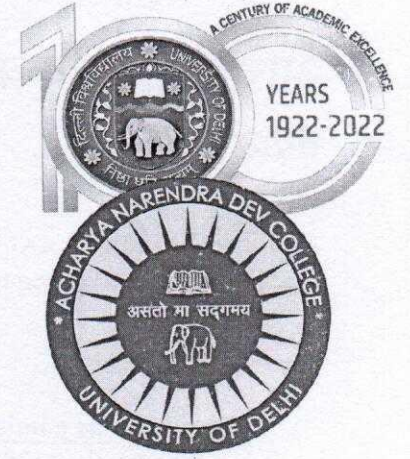
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		Mr Ravinder Sagar	Ms. Priyanka Sharma Dr. Amit Garg Dr. Udaibir Singh Dr. Ravneet Kaur Ms. Gauri Ghai Dr. Anita Kumari Mr. Dinesh Kumar Dr. Chaman Singh Dr. Roopesh Tehri Ms. Seema Gupta Dr. Laxmi Narain Dr. Vatsla Kohli Mr. Gaurav Sharma Dr. Sada Nand Prasad Dr. Neeti Goel Ms. Anupama Dr. Narayan Singh Mr. Dev Om Mr. Brijender Yadav Mr. Deo Datt Arya Mr. Pawan Kumar Dr. Subhash Kumar Dr. Siddhartha Singh Dr. Neelakshi Bohra Dr. Rakesh Sonkar Dr. Ranjit Singh Dr. Sanjeeta Rani Dr. Rahul Dev Mr. Vineet Girdharwal Mr. Sanjay Kumar Ms. Sneh Sagar Mr. Abhay Pratap Singh	
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## SC/ST/OBC/EWS HELPDESK COMMITTEE

This committee resolves any query related to admissions of Reserved category students.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Mr. Ravinder Sagar (Convener)	Mr. Ravinder Sagar (Convener)	Dr. D K Arya (Convener)	Dr. Pawan Kumar (Convener)	Dr. Pawan Kumar (Convener)
Member	Dr. Sanjeeta Rani Mr. Yasheshwar Dr. Ranjit Singh Ms. Poonam Chauhan Dr. Neelgagan Dr. Anjali Priyadarshini Mr. Keshav Pratap Singh	Dr. Sada Nand Prasad Dr. Pawan Kumar Dr. Neelgagan Singh Dr. Manoj Kumar Singh Mr. Narayan Singh	Dr. Sada Nand Prasad Dr. Satya Prakash Yadav Dr. Neelgagan Singh Dr. Manoj Kumar Singh Dr. Narayan Singh	Mr. Gurudatt Rao Dr. Satya Prakash Yadav Dr. Neelgagan Singh Dr. Manoj Kumar Singh Dr. Narayan Singh	Mr. Gurudatt Rao Dr. Satya Prakash Yadav Dr. Neelgagan Singh Dr. Manoj Kumar Singh Dr. Narayan Singh

## GRIEVANCE COMMITTEE

In case of any grievance during admissions, the following committee is formed which addresses the grievances.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Pankaj Khanna (Convener)	Dr. Dr. M. S. Rajeswari (Convener)	Dr. Seema Makhija (Convener)	Dr. Geetu Gambhir (Convener)	Dr. Geetu Gambhir (Convener)
Member	Dr. Meenu Mohil Ms. Anupama Rastogi Dr. D K Arya Dr. Ambika Mr. Jitender Goel Ms. Anu Perveen	Dr. Surinder Kaur Dr. Ambika Dr. Jitender Goel Ms. Anu Preveen Dr. Sweety Shrimali	Dr. Yash Mangla Dr. Neeti Goel Dr. Aparna Sharma Dr. Pragati Malik Mr. Yask Sain	Dr. Yash Mangla Dr. Neeti Goel Dr. Aparna Sharma Dr. Pragati Malik Mr. Yask Sain	Dr. Yash Mangla Dr. Neeti Goel Dr. Aparna Sharma Dr. Pragati Malik Mr. Yask Sain

## HELPDESK COMMITTEE

To address any query, the following committee is formed.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Manisha Verma (Convener)	Dr. Manisha Verma (Convener)	Dr. M S Rajeshwari (Convener)	Dr. Chandrakant Samal (Convener)	Dr. Chandrakant Samal (Convener)
Member	Dr. Poonam A. Kant Dr. Abhishek Kr. Mehta Dr. Aparna Sharma Dr. Pragati Malik Mr. Yask Sain Mr. Narayan Singh Ms. Gauri Ghai	Dr. Poonam A. Kant Dr. Abhishek Kr. Mehta Dr. Aparna Sharma Dr. Pragati Malik Mr. Yask Sain	Dr. Surinder Kaur Dr. Rohtash Singh Dr. Jitender Goel Ms Shiva Saini Dr. Sweety Shrimali	Dr. Surinder Kaur Dr. Kavita Singhal Dr. Jitender Goel Ms Shiva Saini Dr. Sweety Shrimali	Dr. Surinder Kaur Dr. Kavita Singhal Dr. Jitender Goel Ms Shiva Saini Dr. Sweety Shrimali

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## PWD HELPDESK COMMITTEE

This committee is formed to guide and help the students with disability.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Mr Manoj Kumar Garg (Convener)	Dr. Vikrant Kumar (Convener)	Ms. Rupali Pabreja (Convener)	Dr. Vikrant Kumar (Convener)	Dr. Vikrant Kumar (Convener)
Member	Dr. Vikrant Kumar Dr. Joita Dhar Rakshit Ms Gunjan Rani Dr. Sarita Agarwal Dr. Jamaluddeen	Ms. Rupali Pabreja Mr. Manoj Kumar Garg Dr. Joita Dhar Rakshit Ms. Gunjan Rani Dr. Sarita Agarwal	Dr. Vikrant Kumar Mr Manoj Kumar Garg Dr. Joita Dhar Rakshit Ms Gunjan Rani Dr. Sarita Agarwal	Ms. Rupali Pabreja Dr. Joita Dhar Rakshit Ms. Gunjan Rani Dr. Sarita Agarwal Ms. Hanisha Bhagat	Ms. Rupali Pabreja Dr. Joita Dhar Rakshit Ms. Gunjan Rani Dr. Sarita Agarwal Ms. Hanisha Bhagat

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## INTERNAL ASSESSMENT MONITORING COMMITTEE and ATTENDANCE COMMITTEE

The committee is formed to check the attendance of the students and the marks for the internal assessment. All the grievances related with the attendance as well as internal assessment marks is forwarded to this committee and addressed by this committee.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Principal	Dr. Rajeshwari	Dr. Rajeshwari	Dr. Amit Garg	Dr. Amit Garg
Member	Secretary, Staff Council – Dr. Roopesh Tehri Vice-Principal/Bursar – Dr. Sarita Kumar / Dr. Amit Garg Teacher's Representatives Dr. M S Rajeswari Dr. Sharanjit Kaur	Dr. Shalu Dhanda	Dr. Shalu Dhanda	Dr. Anju Agrawal	Dr. Anju Agrawal

## EXAMINATION COMMITTEE

For smooth conduct of examinations and to address the grievances related with the examinations, the committee is formed.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Sunita Hooda (Convener)	Dr. Ravinder K Sagar	Dr. Ravinder K Sagar	Dr. Gagan Dhawan (Convener)	Dr. Gagan Dhawan (Convener)
Member	Dr. Ravinder Sagar Dr. Anita Narang Ms. Anuradha Sarin Dr. Laxmi Narain Dr. Manisha Verma	Dr. Gagan Dhawan Dr. Sharanjit Kaur Ms. Anuradha Sarin Dr. Laxmi Narain Dr. Seema Makhija Dr. Pankaj Khanna Dr. Rajesh Chaudhary Dr. Anita Narang Dr. Sunita Hooda Dr. Abhishek K Mehta Mr. Gurudatt Rao Ambedkar Dr. Neelgagan Singh Dr. Jitender Goel	Dr. Gagan Dhawan Dr. Sharanjit Kaur Ms. Anuradha Sarin Dr. Laxmi Narain Dr. Seema Makhija Dr. Pankaj Khanna Dr. Rajesh Chaudhary Dr. Anita Narang Dr. Sunita Hooda Dr. Abhishek K Mehta Mr. Gurudatt Rao Ambedkar Dr. Neelgagan Singh Dr. Jitender Goel	Dr. Gagan Dhawan Dr. Sunita Hooda Dr. Meenu Mohil Dr. Seema Gupta (Chem) Dr. Udaibir Singh Mr. Gaurav Sharma Dr. Sandeep Kumar Goel Dr. Sandeep Kumar Goel Dr. Seema Makhija Ms. Anu Preveen Dr. Abhishek K Mehta Mr. Gurudatt Rao Ambedkar Mr. Gurudatt Rao Ambedkar Dr. Neelgagan Singh Dr. Jitender Goel	Dr. Sunita Hooda Dr. Meenu Mohil Dr. Seema Gupta (Chem) Dr. Udaibir Singh Mr. Gaurav Sharma Dr. Sandeep Kumar Goel Dr. Sandeep Kumar Goel Dr. Seema Makhija Ms. Anu Preveen Dr. Abhishek K Mehta Mr. Gurudatt Rao Ambedkar Mr. Gurudatt Rao Ambedkar Dr. Neelgagan Singh Dr. Jitender Goel

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## SPORTS COMMITTEE

All the students grievances related with the sports are addressed by this committee.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Laxmi Narain (Convener)	Dr. Charu Khosla Gupta	Dr. Charu Khosla Gupta	Mr. Ravinder Kumar Sagar (Convener)	Mr. Ravinder Kumar Sagar (Convener)
Member	Dr. Dinesh Arya Dr. Meenu Mohil Dr. Ranjit Singh Dr. Ravinder Sagar Dr. Chaman Singh Dr. Anupama	Dr. D K Arya Ms. Anupama Dr. Rachna Joshi Dr. Priti Goyal Dr. Sada Nand Prasad Mr. Ravinder K Sagar Dr. C.K. Samal Mr. Gurudatt Rao Mr. Narayan Singh Dr. Neeti Goel Dr. Rohtash Singh Dr. Kavita Mittal Dr. Yash Mangla Mr. Gurjinder Singh Dr. Vikram Sen Mr. Keshava Pratap Singh Dr. Ranjit Kaur Dr. Sanjay Kumar Dr. Siddhartha Dr. Deo Datt Arya Ms. Sneha Sagar	Dr. D K Arya Ms. Anupama Dr. Rachna Joshi Dr. Priti Goyal Dr. Sada Nand Prasad Mr. Ravinder K Sagar Dr. C.K. Samal Mr. Gurudatt Rao Mr. Narayan Singh Dr. Neeti Goel Dr. Rohtash Singh Dr. Kavita Mittal Dr. Yash Mangla Mr. Gurjinder Singh Dr. Vikram Sen Mr. Keshava Pratap Singh Dr. Ranjit Kaur Dr. Sanjay Kumar Dr. Siddhartha Dr. Deo Datt Arya Ms. Sneha Sagar	Dr. Gagan Dhawan Dr. Priti Goyal Dr. Rachna Joshi Dr. Sada Nand Prasad Dr. Ranjeet Singh Dr. Shalu Sachdeva Dr. Neelu Dheer Mahesh Kumar Dr. Satendra Singh Mr. Abhay Pratap Singh Dr. Rohtash Singh Dr. Rakesh Kumar Sonker Dr. Dinesh Kumar Verma Dr. Satyapal Singh Dr. V. Bhasker Raj Mr. Namo Narayan Meena Dr. Deo Datta Aarya Dr. Ambika Mr. Dev Om Deepshikha	Dr. Gagan Dhawan Dr. Priti Goyal Dr. Rachna Joshi Dr. Sada Nand Prasad Dr. Ranjeet Singh Dr. Shalu Sachdeva Dr. Neelu Dheer Mahesh Kumar Dr. Satendra Singh Mr. Abhay Pratap Singh Dr. Rohtash Singh Dr. Rakesh Kumar Sonker Dr. Dinesh Kumar Verma Dr. Satyapal Singh Dr. V. Bhasker Raj Mr. Namo Narayan Meena Dr. Deo Datta Aarya Dr. Ambika Mr. Dev Om Deepshikha

## FELLOWSHIP PROGRAMS AND AWARDS COMMITTEE

This committee works for the grant of scholarships of the students.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Arijit Chowdhuri (Convener)	Ms. Anuradha Sarin (Convener)	Ms. Anuradha Sarin (Convener)	Dr. Manisha Jain (Convener)	Dr. Manisha Jain (Convener)
Member	Dr. Ravi Toteja Dr. Geetu Gambhir Dr. Seema Gupta (Maths) Dr. Preeta garwala	Ms. Seema Gupta Dr. Monisha Khanna Dr. Roopesh Tehri Mr. Gaurav Sharma	Ms. Seema Gupta Dr. Monisha Khanna Dr. Roopesh Tehri	Mr. Vishal Dhingra Ms. Poonam Chauhan Dr. Mamta Bhatia	Mr. Vishal Dhingra Ms. Poonam Chauhan Dr. Mamta Bhatia Dr. Harita Ahuja Dr. Monisha Khanna

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		Ms. Sangeeta Relan Dr. Kavita Mittal Dr. Sweety Shrimali Dr. Vikram Sen Mr. Pradeep Kr. Gupta	Mr. Gaurav Sharma Ms. Sangeeta Relan Dr. Kavita Mittal Dr. Sweety Shrimali Dr. Vikram Sen Mr. Pradeep Kr. Gupta	Dr. Harita Ahuja Dr. Monisha Khanna Ms. Poonam Chauhan Ms. Rimpay Kaur Chowhan Dr. Kavita Mittal Dr. Neelakshi N K Borah Mr. YaskSain Dr. Pradeep Kumar Gupta Mr. Prashant Pradhan	Ms. Poonam Chauhan Ms. Rimpay Kaur Chowhan Dr. Kavita Mittal Dr. Neelakshi N K Borah Mr. YaskSain Dr. Pradeep Kumar Gupta Mr. Prashant Pradhan
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## PROCTORIAL COMMITTEE

The committee is formed to maintain the discipline in the college premises. Ragging is strictly prohibited in the college premises, the committee makes sure that no rules related with ragging are violated. Apart from that, student elections are also conducted by the proctorial committee.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. M S Rajeswari (Proctor)	Dr. M S Rajeswari (Proctor)	Dr. M S Rajeswari (Proctor)	Dr. Dinesh Kumar Arya (Proctor)	Dr. Dinesh Kumar Arya (Proctor)
Member	Dr. Sandeep Goel Dr. C K Samal Dr. Rajesh Chaudhary Dr. Chaman Singh Mr. Vishal Dhingra Dr. Dinesh Arya Ms. Gauri Ghai	Dr. Seema Gupta Dr. Monica Misra Mr. Pawan Kumar Dr. Dinesh Kr Arya Dr. Rajesh Chaudhary Dr. Sandeep Kr. Goel Dr. Aparna Sharma Dr. Narayan Singh Dr. Neelgagan Singh Dr. Abhishek K. Mehta Mr. Gurjinder Singh Dr. Jitender Goel Mr. Gurudatt Rao Dr. Namita Singh Dr. Rakesh Roshan Dr. Vineet Girdharwal Mr. Dinesh Kumar Mr. K R Meena	Dr. Seema Gupta Dr. Monica Misra Mr. Pawan Kumar Dr. Dinesh Kr Arya Dr. Rajesh Chaudhary Dr. Sandeep Kr. Goel Dr. Aparna Sharma Dr. Narayan Singh Dr. Neelgagan Singh Dr. Abhishek K. Mehta Mr. Gurjinder Singh Dr. Jitender Goel Mr. Gurudatt Rao Dr. Namita Singh Dr. Rakesh Roshan Dr. Vineet Girdharwal	Dr. M. S. Rajeswari Dr. Monica Misra Dr. Rajesh Chaudhary Mr. Pawan Kumar Dr. Udai Bir Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Neelgagan Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Narayan Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Narayan Singh Ms. Rimpay Kaur Chowhan Dr. Kalu Ram Meena Dr. Jitender Goel Mr. Vineet Girdharwal Dr. Aparna Sharma Dr. Namita Singh Mr. Prashant Pradhan	Dr. M. S. Rajeswari Dr. Monica Misra Dr. Rajesh Chaudhary Mr. Pawan Kumar Dr. Udai Bir Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Neelgagan Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Narayan Singh Mr. Dinesh Kumar Mr. Gurudatt Rao Dr. Narayan Singh Ms. Rimpay Kaur Chowhan Dr. Kalu Ram Meena Dr. Jitender Goel Mr. Vineet Girdharwal Dr. Aparna Sharma Dr. Namita Singh Mr. Prashant Pradhan

Govindpuri, Kalkaji, New Delhi, 110019

गोविंदपुरी, कालकाजी, नई दिल्ली, 110019

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कॉलेज प्राचार्य / Officialing Principal  
आचार्य नरेंद्र देव कॉलेज / Acharya Narendra Dev College  
(दिल्ली विश्वविद्यालय) / (University of Delhi)  
गोविंदपुरी, कालकाजी, नई दिल्ली-110019  
Govindpuri, Kalkaji, New Delhi-110019

# ACHARYA NARENDRA DEV COLLEGE

*Preparing for the future...*

आचार्य नरेंद्र देव कॉलेज

तैयारी भविष्य की...

University of Delhi | NAAC accredited: A Grade

दिल्ली विश्वविद्यालय | नैक मान्यता प्राप्त 'ए' ग्रेड



			Mr. Dinesh Kumar Mr. K R Meena	Dr. Namita Singh Mr. Prashant Pradhan	
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## LIBRARY COMMITTEE

The library committee of the college caters the students' need. The library of the college has access to all the resources and is fully equipped.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Ravi Toteja	Dr. Sarita Kumar	Dr. Sarita Kumar	Dr. Seema Gupta (Chem)	Dr. Seema Gupta (Chem)
Member	Dr. Sada Nand Prasad Dr. Vandana Uberoi Dr. Anita Narang Dr. Archana Pandey Dr. Anju Agrawal Mr. Pawan Kumar Dr. Monisha Khanna Kapur Ms. Sadhna Gupta Dr. Vibha Gaur Dr. Manoj Kumar Garg	Dr. Rashmi Sharma Dr. Ravneet Kaur Dr. Archana Pandey Dr. Meenu Mohil Dr. Poonam A Kant Dr. Sharanjit Kaur Dr. Vikrant Kumar Dr. Roopesh Tehri Ms. Anuradha Sarin	Dr. Rashmi Sharma Dr. Ravneet Kaur Dr. Archana Pandey Dr. Meenu Mohil Dr. Poonam A Kant Dr. Sharanjit Kaur Dr. Vikrant Kumar Dr. Roopesh Tehri Ms. Anuradha Sarin	Dr. Harita Ahuja Dr. Sunita Jetly Dr. Amit Garg Dr. Surinder Kaur Dr. Roopesh Tehri Dr. Shallu Dhanda Dr. Monica Misra	Dr. Harita Ahuja Dr. Sunita Jetly Dr. Amit Garg Dr. Surinder Kaur Dr. Roopesh Tehri Dr. Shallu Dhanda Dr. Monica Misra

## WOMEN STUDENTS AFFAIRS COMMITTEE – SASHAKT

In India, gender-based discrimination has been a deep-rooted social malice since long. Addressing this sensitive issue has been a long drawn battle against powerful structural and male-biased forces of the society. The constitution not only grants equality to women but also empowers the state to adopt measures of positive discrimination in favour of women. Consequently, women's empowerment is one of the key factors in determining the success of development in the status and position of women in the society. The college took an initiative on women's empowerment, realizing that it was all about making focussed efforts towards not just physical or psychological but complete personality development involving medical counselling, sex education and laws on women's rights, etc. To fulfil this objective, a society named 'Sashakt' was set up in 2003 with an aim towards the welfare and development of the female students and faculty members by providing equal rights and opportunities; and a platform for growth, ensuring their progress.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Dr. Manisha Jain (Convener)	Dr. Geetika Kalra (Convener)	Dr. Geetika Kalra (Convener)	Dr. Geetika Kalra (Convener)	Dr. Geetika Kalra (Convener)
Member	Dr. Rashmi Sharma Dr. Sanjeeta Rani Ms. Anu Perveen Ms. Rupali Pabreja Dr. Pooja Marwaha	Dr. Sarita Agrawal Dr. Anju Agrawal Dr. Anita Narang Dr. Sunita Hooda Dr. Monica Mishra Ms. Gauri Ghai	Dr. Sarita Agrawal Dr. Anju Agrawal Dr. Anita Narang Dr. Sunita Hooda Dr. Monica Mishra	Dr. Ravneet Kaur Dr. Rashmi Sharma Dr. Geetika Kalra Dr. Mamta Bhatia	Dr. Ravneet Kaur Dr. Rashmi Sharma Dr. Geetika Kalra Dr. Mamta Bhatia Dr. Shallu Sachdeva Dr. Neelu Dheer

कार्यवाहक प्राचार्य / Officiating Principal  
आचार्य नरेंद्र देव कॉलेज / Acharya Narendra Dev College  
(दिल्ली विश्वविद्यालय) / (University of Delhi)  
गोविंदपुरी, कालकाजी, नई दिल्ली-110019  
Govindpuri, Kalkaji, New Delhi-110019

Govindpuri, Kalkaji, New Delhi, 110019

गोविंदपुरी, कालकाजी, नई दिल्ली, 110019

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	Ms. Priyanka Sharma	Dr. Anita Kumari Dr. Ranjit Kaur	Ms. Gauri Ghai Dr. Anita Kumari Dr. Ranjit Kaur	Dr. Shallu Sachdeva Dr. Neelu Dheer Dr. Rashmi Thukral Dr. Yasheshwar	Dr. Rashmi Thukral Dr. Yasheshwar
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## COMMITTEE FOR COORDINATION WITH THE EQUAL OPPORTUNITY CELL, UNIVERSITY OF DELHI

The committee deals with the persons with disability and address their queries throughout the year.

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Convener	Mr. Manoj Garg (Convener)	Dr. Vikrant Kumar (Convener)	Dr. Vikrant Kumar (Convener)	Mr. Manoj Kumar Garg (Convener)	Mr. Manoj Kumar Garg (Convener)
Member	Dr. Sarita Agarwal Dr. Preeti Agarwal Dr. Vikrant Kumar Ms Rupali Pabreja	Dr. Rupali Pabreja Dr. Manisha Jain Dr. Sarita Agarwal Ms. Gunjan Rani	Dr. Rupali Pabreja Dr. Manisha Jain Dr. Sarita Agarwal Ms. Gunjan Rani	Dr. Vikrant Kumar Ms. Rupali Pabreja Dr. Sarita Agarwal Ms. Gunjan Rani Ms. Hanisha Bhagat	Dr. Vikrant Kumar Ms. Rupali Pabreja Dr. Sarita Agarwal Ms. Gunjan Rani Ms. Hanisha Bhagat

  
कार्यवाहक प्राचार्य / Officiating Principal  
आचार्य नरेंद्र देव कॉलेज / Acharya Narendra Dev College  
(दिल्ली विश्वविद्यालय) / (University of Delhi)  
गोविंदपुरी, कालकाजी, नई दिल्ली-110019  
Govindpuri, Kalkaji, New Delhi-110019





A meeting of the Proctorial Committee was held in the main staff room on October 1, 2018, at 12:45 PM.

The following members were present:

1. M. M. S. RAJESWARI
2. Dr. Sandeep K. Goyal SGP
3. Dr. Dinesh Kumar Aggarwal D.K.A.
4. Dr. Jitender Goyal J.G.
5. Dr. Neelgagan Singh N.S.
6. Mr. Vineet Choudhary V.C.
7. Dr. Abhishek Kumar Mehta A.K.M.
8. Dr. Manita Singh M.S.
9. Rajesh Chaudhary R.C.
10. Dr. Monica Kumar M.K.
11. Dinesh Kumar D.K. 11/10/18

The meeting was held in main staff room due to intricacies being held in the committee room. The committee took the following decision—

Minutes of the meeting

Subject: Suspension of Mr. Deepak, B.Sc (H) Bot. I sem  
The Proctorial Committee Convenor, Dr. Rajeswari denied having suspended Mr. Deepak, B.Sc (H) Bot I sem. Mr. Deepak, the student, is not in a condition to even face the committee. Therefore, the committee members request and recommend that Mr. Deepak ~~may~~ be considered for CR as an immediate relief in order to legitimize

faith and dignity.

2. Dr. M.S. Rajeswar. M. S. Rajeswar  
Dr. Monica Anir. Monica  
11/9/18
3. Dr. Sandeep K. Gopal. Sandeep K. Gopal  
11/9/18
4. Dr. Dinesh Kumar Aje. Dinesh Kumar Aje  
11/9/18
5. Rajesh Chaudhary per. Rajesh Chaudhary per
6. Namita Singh. Namita Singh  
11/10/18
7. Abhishek Mehta. Abhishek Mehta  
11/10/18
8. Dinesh Kumar. Dinesh Kumar  
11/10/18
9. Dr. Jitender Gopal. Dr. Jitender Gopal  
11/10/18
10. Anandh Reddy. Anandh Reddy  
11/10/18
11. Madhavan G. Madhavan G  
11/10/18
12. Vinat Anandh Reddy. Vinat Anandh Reddy  
11/10/18

Submitted to the Principal for further Action



SPA Principal &lt;spaprincipal@andc.du.ac.in&gt;

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**Fwd: Minutes of the proctorial committee meeting.**

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**Ravi Toteja** <ravitoteja@andc.du.ac.in>  
To: to Principal Spa <spaprincipal@andc.du.ac.in>

Wed, Jan 25, 2023 at 1:29 PM

----- Forwarded message -----

From: **Dr. Dinesh Kumar Arya** <dinesharya@andc.du.ac.in>  
Date: Wed, 25 Jan 2023 at 11:26  
Subject: Fwd: Minutes of the proctorial committee meeting.  
To: Dr. Ravi Toteja <ravitoteja@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Dinesh Kumar Arya** <dinesharya@andc.du.ac.in>  
Date: Sat, 9 Apr, 2022, 1:18 pm  
Subject: Minutes of the proctorial committee meeting.  
To: Dr. Savithri Singh <principal@andc.du.ac.in>

A meeting of the proctorial committee was held on April 09, 2022, at 11 Am online On Google meet. The following members were present.

1. Dr. Dinesh Kumar Arya (Proctor)
2. Dr. Monica Misra
3. Mr. Pawan Kumar
4. Dr. Udaibir Singh
5. Dr. Rajesh Choudhary
6. Dr. Neelgagan Singh
7. Dr. Aparna Sharma
8. Mr. Gurudatta Rao
9. Dr. Narayan Singh
10. Dr. Kalu Ram Meena
11. Dr. Jitender Goel
12. Mr. Vineet Girdharwal
- 13 Mr. Dinesh Kumar
14. Ms. Rimpay Kaur Chouhan

The proctorial committee recommended the following points.

1. Proctorial committee required 3 senior male teachers against three annual event committee members ( Mr. Gurudatta, Dr. Narayan, and Dr. Jitender Goel ) who are involved in the annual event committee from day one.
2. Cut the routine duties of Proctorial committee members from annual events.

Regards

Dr. Dinesh Kumar Arya  
Proctor, ANDC  
Associate Professor  
Department of Chemistry  
Acharya Narendra Dev College  
(University of Delhi)  
Govindpuri, Kalkaji  
New Delhi-1100019

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Minutes of the Proctoral Committee 11 April, 2022

Sub: Emergent Meeting of proctoral committee to summarise the miscreant behaviour during college fest.

In evening, a group of 16 students from Ramenujan College, University of Delhi forcefully tried to enter inside the college during the time of college festival. They were asked to show their ID cards, instead few of the students misbehaved and verbally abused the proctoral committee faculty members. To avoid any mishap due to overcrowding, they were asked to leave the college premises and only 2 of the students representing their group were given permission to collect their props that they left behind in the fashion show competition (held in morning). Instead, they all left the college premises & filed a police complaint against proctoral committee faculty members.

This is a routine action taken by the proctoral committee to maintain law and order within the college. However, the misbehaviour and filing of police complaint against faculty members was unprecedented. The committee is hereby informing you about the sequence of events that took place this evening and recommend you to take appropriate

action on this matter. Submitted to Principal.

Dr. Dinesh Kumar  
(Proctor)

Udairaj  
11/4/22  
Dr. Udairaj Singh

Rimpi  
11/4/22  
Dr. RIMPI KAUR CHOWHAN

Dr. Dinesh Kumar  
11-04-2022

Aman Sharma  
11/4/22

Abhinav  
11/4/22

Prakash  
11/4/22

Ravi Rajan  
11/4/22

19 April, 2022

The Proctorial Committee meeting has been held on 19th April, 2022 at 11:00 am regarding misuse of Identity-card and misconduct during Annual Fest Leothrix-2022.

1000/2

Following Members were present in the Meeting.

- ① Dr. Dinesh K. Arora. 
- ② Dr. Neelgagan Singh. 
- ③ Dr. Anandh Rao. 
- ④ Dr. K. R. Meen. 
- ⑤ Dr. Jitendra Goyal. 
- ⑥ Mr. Vineet Bindhara. 
- ⑦ Dr. Aparna Sharma. 
- ⑧ Dr. Monica Mishra. 

Minutes:-

① It was decided by all members, that those students who are found misusing Identity-card will be Fined INR. 1000/- + list enclosed.

② Following student who was found carrying alcohol in college during fest will be fined INR 1000/- and also will be barred from all Cultural Function for a year. Parents will also be called up by the college.

L Student ① Asadullah Murad  
B.Sc. (H) Computer Science - 4th Sem.  
AC-1271

② Nishant Kumar Giri  
B.Sc. (H) Computer Science - 4th Sem.  
AC-1254

③ Nitya h kumar.  
B.Sc. Physical Sciences  
with Chemistry - 4th Sem.  
AC-548.

③ Student who was found misbehaving will be Fined for INR 1000/-  
and her parents will be called up informing the situation.  
Also following Student will be barred for 1 year from  
all cultural events.

Name of Student :- Shaha.  
B.Sc(A) Electronics - 2nd Sem

AD-434

Submitted to Principal.

  
19/4/22  
(Proctor)

  
19/4/22

  
19/4/22

  
19-04-2022

  
19/04/22

  
19/04/2022

  
19/4/22

# ACHARYA NARENDRA DEV COLLEGE

## Minutes

A meeting of the Library committee was held on date 6/7/2017 at 11:30 am in the librarian's room.

The following members were present:

- 1 Dr. Sunita Jettly
- 2 Dr. Sharanjeet Kaur
- 3 Dr. Anupama Shukla
- 4 Dr. Monisha Khanna Kapur
- 5 Dr Rashmi Sharma
- 6 Dr. Ravi Totaja
- 7 Ms. Namrata Arora

1. Ms Namrata appraised the members about the weeding process of the library and give Department wise list of weeded/damage/obsolete books to various teachers incharges. Teachers incharges recommended that these books may be written off the record.
2. Due to implementation of RFID System in the library some of the library rules have been amended librarian appraised the members.
3. Meeting ended with vote of thanks

*Namrata*  
*6/7/17*

# ACHARYA NARENDRA DEV COLLEGE

## Library Committee

### Minutes

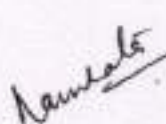
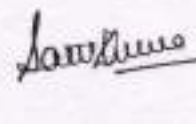
A meeting of the Library committee was held on November 16, 2017 at 12:00 noon in the Librarian's room to review the purchase policy. Following members were present.

1. Dr. Sarita Kumar, Convener
2. Ms. Namrata Arora, Offg. Librarian
3. Dr. Vandana Uberoi, TIC, Department of Chemistry
4. Dr. Sunita Jetly, Representative, Department of Biomedical Sciences
5. Dr. Anita Narang, TIC, Department of Botany
6. Mr. Manoj Kumar Garg, TIC English Department

- 1) Ms. Namrata Arora appraised the members regarding the issues related to the purchase of costly books in the library. The members discussed the purchase policy at length and decided the following
  - a) The books costing more than Rs. 5,000/- and above will be reviewed by the Teacher-in-charges in consultation with the Department teachers keeping in view the curriculum and their need.
  - b) The purchase preference should be given to the textbooks.
  - c) A priority list of the books to be purchased should be provided by the TICs keeping in mind the syllabus, need and availability.
- 2) Dr. Sarita Kumar informed the members about the request of students to open the library up to 8.00 pm everyday including Saturdays especially during examinations. Understanding the need of students, the members suggested to discuss the matter with the library staff and the Principal.
- 3) Ms. Namrata Arora also informed the members that the discount on all the books purchased by the library has been increased from 15% to 20%.

Meeting ended with the vote of thanks.

  
PRINCIPAL

# ACHARYA NARENDRA DEV COLLEGE

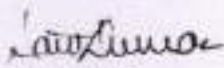
## Library Committee


### Minutes

A meeting of the Library committee was held on November 14, 2018 at 12:00 noon in the Librarian's room to discuss long overdue books with the students. The following members were present.

1. Dr. Sarita Kumar, Convener & TIC, Dept. of Zoology
  2. Ms. Namrata Arora, Offg. Librarian
  3. Dr. Geetu Gambhir, TIC, Department of Chemistry
  4. Dr. Archana Pandey, Representative, Department of Biomedical Sciences
  5. Dr. Anupama Shukla, TIC, Department of Botany
  6. Ms. Poonam Chauhan, TIC, Department of Commerce
  7. Mr. Manoj Kumar Garg, TIC, English Department
- 1) Ms. Namrata Arora appraised the members regarding the very long overdue books not returned by the students between the periods July 2014 to April 2018. As it is not possible to keep the books into the ERP, It is unanimously decided that the books may be written off after forfeiting the security money of Rs.2000/- of the defaulters.
- 2) Ms. Namrata Arora informed the members regarding the conversion rates for purchase of foreign books. Earlier College Library was following the conversion rates of Good Office Committee but Delhi University is following the RBI/SBI Bank on TT Selling rates for purchase of foreign books. The same has been implemented in the Library.

Meeting ended with the vote of thanks.

  
Dr. Sarita Kumar  
Library Convener

  
Namrata Arora  
Offg. Librarian

  
Principal  
28/11/18

# ACHARYA NARENDRA DEV COLLEGE

## Library Committee

### Minutes

A meeting of the Library committee was held on January 11, 2019 at 1.00 pm in the Librarian's room. The following members were present.

1. Dr. Sarita Kumar, Convener & TIC, Dept. of Zoology
2. Ms. Namrata Arora, Offg. Librarian
3. Dr. Sunita Jetly, Department of Biomedical Sciences
4. Ms. Poonam Chauhan, TIC, Department of Commerce
5. Mr. Manoj Kumar Garg, TIC, English Department
6. Dr. Ravneet Kaur, TIC, Electronics Department
7. Dr. Chaman, TIC, Maths Department

1. Officiating Librarian informed the members regarding funds consumed by each department up to January 11, 2019. She requested to consume the remaining grant and give the list of books within a week so that timely purchasing may be done.
2. Meeting ended with vote of thanks.

  
Library Convener 11/01/19

  
Offg. Librarian

Principal

  
11/1/19

# ACHARYA NARENDRA DEV COLLEGE

## Library Committee

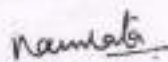
### Minutes

A meeting of the Library committee was held on December 16, 2019 at 11.00 am in the Committee room. The following members were present.

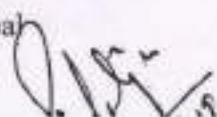
1. Dr. Sarita Kumar, Convener & TIC, Dept. of Zoology
2. Ms. Namrata Arora, Offg. Librarian
3. Dr. Geetu Gambhir, TIC, Department of Chemistry
4. Dr. Urmi Bajpai, Department of Biomedical Sciences
5. Dr. Anupama Shukla, TIC, Department of Botany
6. Ms. Poonam Chauhan, TIC, Department of Commerce
7. Mr. Manoj Kumar Garg, TIC, English Department
8. Dr. Amit Garg, TIC, Electronics Department
9. Dr. Harita Ahuja, TIC, Computer Science Department
10. Dr. Pawan Kumar, TIC, Physics Department
11. Dr. Chaman, TIC, Maths Department

1. Officiating Librarian informed the members regarding IQAC meeting held on 05/09/2019 to terminate ERP-TCS iON and its recommendation to find suitable alternative software.
2. Members were also apprised that the demonstration of two software; Libsys and Koha have been taken with IQAC members and Library Staff.
3. The Committee members suggested that as ERP-TCS iON has not been terminated yet, the discussion regarding new software may be held later.
4. Officiating Librarian also suggested that library has many donated books; and many teachers as well as students wish to donate more. But due to space scarcity it is not possible to accession them. For this the idea of Open Library is suggested. These books can be displayed in the open shelves and whoever wishes to read can take the books and bring the books back. The idea of give one book and take one book may also be implemented. Dr. Amit Garg suggested that these books can be given to the needy students first. For this a notice may be put up for a week or 10 days and after that these books will be open to all students.
5. Meeting ended with vote of thanks to the members.

  
Library Convener

  
Offg. Librarian

Principal







IQAC . <iqac@andc.du.ac.in>

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## Fwd: IA upload

---

**Dr. Sada Nand Prasad** <sadanandprasad@andc.du.ac.in>  
To: "IQAC ." <iqac@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:32 PM

see

----- Forwarded message -----

From: **Ashutosh** . <ashutosh@andc.du.ac.in>  
Date: Fri, Jan 27, 2023, 17:00  
Subject: Fwd: IA upload  
To: Dr. Sadanand Prasad <sadanandprasad@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>  
Date: Thu, 27 Sept 2018, 01:10  
Subject: IA upload  
To: Prem Pal <prem.pal88@gmail.com>, Ashutosh . <ashutosh@andc.du.ac.in>

The online link for IA upload is to be opened on 01.10.2018. Pl. complete all formalities before the due date.  
AMit



IQAC . &lt;iqac@andc.du.ac.in&gt;

---

**Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21**

---

**Dr. Sada Nand Prasad** <sadanandprasad@andc.du.ac.in>  
To: "IQAC ." <iqac@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:32 PM

pfa

----- Forwarded message -----

From: **Ashutosh** . <ashutosh@andc.du.ac.in>  
Date: Fri, Jan 27, 2023, 16:56  
Subject: Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21  
To: Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>  
Date: Mon, 9 Nov 2020, 23:09  
Subject: Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21  
To: Ashutosh . <ashutosh@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>  
Date: Mon, 9 Nov 2020, 12:27 am  
Subject: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21  
To: Dr. Anju Agrawal <anjuagrawal@andc.du.ac.in>, Dr. Charu KhoslaGupta <charukhoslagupta@andc.du.ac.in>, Principal ANDC <principal@andc.du.ac.in>

Dear All

PI see the IA guidelines that can be shared with faculty members. If it is fine, it may be sent to all the faculty members through Principal email id .

**Acharya Narendra Dev College****Internal Assessment Committee****Internal Assessment Guidelines for Odd Semester (III/V) 2020-21**

This is in reference to the guidelines issued by University of Delhi vide reference no Dean (Exams)/2020 dated 31.10.2020 regarding conduct of internal assessment (IA) for the ongoing odd semester (III/V), 2020-21. The guidelines states as under-

**Internal Assessment:** *Instead of the three existing components of Internal Assessment, viz., Class Tests, Tutorial Test and Attendance, only one component i.e. internal assignments will be carried out for the current semester. Internal assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in prescribed format via e-mail/Google classroom etc. The student should submit the solved assignment to the teacher via e-mail in a defined time. The top of the Assignment Sheet must have Program name, Semester, Title of Paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.*

In light of the existing situation regarding IA in the college, the faculty members shall adhere to the following guidelines-

1. All those teachers who have completed IA in continuous mode or existing scheme in the form of tests and assignment marks in a paper, they will consolidate and award these marks as per allotted IA marks for their respective subject.
2. All other teachers who were unable to complete the IA as per the existing scheme, they shall take an assignment as per allotted IA marks for their respective subject through email and accordingly evaluate it. While sending the assignment to the students, the teacher shall ensure that the top of the Assignment Sheet must have Program name, Semester, Title of Paper and Name of the Student.

The responsibility of maintaining the student record of tests, assignments shall be wholly with the respective subject teacher. College can ask for these records as and when required till the declaration of the results.

College is mailing the softcopy in form of excel attendance sheets for III and V Semester of respective courses. The faculty shall award IA marks on these sheets for their respective subjects. Please ensure to fill in your name and subject name at the designated place on these sheets. The last date for completing the whole process and submitting the results by email to the college office is **01<sup>st</sup> December 2020**.

**The emails are to be sent course-wise to the concerned Admin Staff as under-**

S.No	Name of the Course	Admin Staff Name	Email-id
1.	B.Sc Programme Physical Science (All the three courses- Chemistry, Computer and Electronics) B.Sc(H) Computer Science	Mr. Kamaljit Singh	<a href="mailto:kamaljit@andc.du.ac.in">kamaljit@andc.du.ac.in</a>
2.	B.Sc(H) Chemistry, Botany, Electronics, B.Com(H)	Ms. Reetu Mangla	<a href="mailto:reetu@andc.du.ac.in">reetu@andc.du.ac.in</a>














3.	B.Sc(H) Physics, Biomedical Science, Maths, Zoology B.Sc Programme Life Science	Mr. Ashutosh	<a href="mailto:ashutosh@andc.du.ac.in">ashutosh@andc.du.ac.in</a>
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All the teachers are requested to adhere strictly to the due date.

## IA Committee

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### 26 attachments

-  **BMS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
15K
-  **CS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
16K
-  **Botany Attendance Part-II Sem-III 2020-2021 ND 2020.xls**  
38K
-  **Chemistry Attendance Part-II Sem-III 2020-2021 ND 2020.xls**  
40K
-  **Commerce Attendance Part-II Sem-III 2020-2021 ND 2020.xls**  
57K
-  **Electronics Attendance Part-II Sem-III 2020-2021 ND 2020.xls**  
59K
-  **LS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
13K
-  **Math Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
16K
-  **PS C Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
13K
-  **Physics Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
13K
-  **PS CS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
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-  **PS E Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
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-  **Zoology Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**  
14K

-  **BMS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **CS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Botany Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Chemistry Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Commerce Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Electronics Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **LS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Math Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **PS E Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
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-  **Zoology Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**  
14K



**UNIVERSITY OF DELHI**  
दिल्ली विश्वविद्यालय

Ref. No. Dean (Exams)/2021/346  
Dated 03<sup>rd</sup> March, 2021

**NOTIFICATION**

**Subject: Extension of last date for submission of result of Internal Assessment (IA) practical, Viva-Voce, Projects, Oral (Moot Courts) Apprenticeship, Internship, Field Work etc. for 1<sup>st</sup> Semester/ Term/ Year of Academic Session 2020-2021.**

In continuation of Notification Ref. No. Dean (Exams)/2021/274 dated 17.02.2021 regarding Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts) Apprenticeship, Internship, Field Work etc. for 1<sup>st</sup> Semester/Term/Year of the students admitted in Academic Session 2020-2021, it is hereby informed to all concerned that the last date for submission of results of the above activities is extended to 13<sup>th</sup> March, 2021 till 5.00 p.m. Faculty/Department/College can fill the marks of the above mentioned activities by using examination portal.

O.S.D. (Examinations)

Dean (Examinations)





# UNIVERSITY OF DELHI

## Examination Branch

Ref. No. Dean(Exams)/2020-2021/528  
Dated 30.04.2021

To  
The Dean/Head/Principal  
Director SOL/NCWEB

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**Subject: Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work for the Academic session 2020-2021.**

Sir/Madam,

**The following procedure shall be followed for conduct of Internal Assessment (IA,) Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work which are required for completion before the conduct of Semester Theory Examinations May/June-2021.**

- 1. Internal Assessment:** Instead of the three existing components of Internal Assessment *viz* Class Tests, Tutorial Test and Attendance, only one component defined i.e. internal assignments may be carried out for the current semester for this examination, except SOL as a special measure due to covid pandemic. Internal Assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in the prescribed format via email/Google classroom etc. The student should submit the solved assignment to the teacher via email in a defined time. The top of the Assignment must have Program name, Semester, Title of paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college and to the o/o of the Head of the Department in the case of PG. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.
- 2. Examination Practical Courses may be defined for UG and PG courses separately as follows**

**For UG Courses:-** Based on Practical syllabus, the teacher will give the assignment to the student. The students would submit the solved assignment to the concerned teacher via email/the online teaching platform recommended by the teacher in a stipulated time period. The name of programme Semester, title of practical paper and name of the student should be mentioned as the top of the answer sheet by the student before submission.



# UNIVERSITY OF DELHI

## Examination Branch

Those who have done similar exercises during the conduct of online practical classes may use the assessment of practicals for a particular paper.

**For PG Courses:-** The evaluation of Practical Examination wherever applicable, will be in the 100% continuous evaluation mode as per approved syllabus.

3. **Practical and Viva Voce, Oral (Moot Courts)** Examinations (wherever applicable): All such Examinations shall be conducted through Skype or other online teaching platform/meeting apps used by the teacher.
4. **Conduct of Internship/Apprenticeship for all semester/Term/year:** Following measures in the view of COVID-19 shall be undertaken by all concerned as required for the completion of degrees in professional/technical courses etc. (wherever applicable).
  - a) Students shall be allowed to take online internship/activities including activities that can be carried out digitally or otherwise from home.
  - b) They can be engaged as interns in ongoing projects.
  - c) The date for start can be delayed.
  - d) The period of internship can be reduced clubbing with assignments etc.
5. Evaluation of Dissertations UG/PG programs (wherever applicable) is to be conducted. Such evaluations are to be performed in the form of written assignments by the respective teacher through online teaching platforms/e-mails or other IT tools within a defined time period.
6. In the present scenario, appropriate measure has to be adopted for facilitate the UG/PG students pursuing Project/Dissertation. Accordingly review-based/secondary data based projects or software driven projects shall be accepted by the Faculty/Department/College instead of laboratory based experiments or field/survey based assignments to these students.

All are requested to adhere to the above suggested guidelines to complete the above activities in time. Further, if the above activities have already been completed by your Faculty/Department/College/Teaching Centre, you are requested to immediately send the requisite data to the Examination Branch as per existing practice.

You may contact at telephone No. 011-27662832 and send any query by e-mail to [edpcell@exam1.du.ac.in](mailto:edpcell@exam1.du.ac.in) for any further clarification. The above activities should be completed latest by 10.05.2021.

  
O.S.D.(Examinations)

  
Dean (Examinations)





# UNIVERSITY OF DELHI

## Examination Branch

Ref. No. Exam VII/Conduct/2021-2022/597  
Dated 29.10.2021

To  
The Dean/Head/Principal  
Director SOL/NCWEB

**Subject: Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work for the Academic session 2021-2022.**

Sir/Madam,

**The following procedure shall be followed for** conduct of Internal Assessment (IA,) Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work which are required for completion before the conduct of Semester Theory Examinations November/December-2021.

- 1. Internal Assessment:** Instead of the three existing components of Internal Assessment viz Class Tests, Tutorial Test and Attendance, only one component defined i.e. internal assignments may be carried out for the current semester for this examination, except SOL as a special measure due to covid pandemic. Internal Assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in the prescribed format via email/Google classroom etc. The student should submit the solved assignment to the teacher via email in a defined time. The top of the Assignment must have Program name, Semester, Title of paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college and to the o/o of the Head of the Department in the case of PG. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.
- 2. Examination of Practical Courses may be defined for UG and PG courses separately as follows:**

**For UG Courses:-** Based on Practical syllabus, the teacher will give the assignment to the student. The students would submit the solved assignment to the concerned teacher via email/the online teaching platform recommended by the teacher in a stipulated time period. The name of programme Semester, title of practical paper and name of the student should be mentioned at the top of the answer sheet by the student before submission.

Those who have done similar exercises during the conduct of online practical classes may use the assessment of practicals for a particular paper.



# UNIVERSITY OF DELHI

## Examination Branch


**For PG Courses:-** The evaluation of Practical Examination wherever applicable, will be in the 100% continuous evaluation mode as per approved syllabus.

3. **Practical and Viva Voce, Oral (Moot Courts) Examinations** (wherever applicable): All such Examinations shall be conducted through Skype or other online teaching platform/meeting apps used by the teacher.
4. **Conduct of Internship/Apprenticeship for all semester/Term/year:** Following measures in the view of COVID-19 shall be undertaken by all concerned as required for the completion of degrees in professional/technical courses etc. (wherever applicable).
  - a) Students shall be allowed to take up online internship/activities including activities that can be carried out digitally or otherwise from home.
  - b) They can be engaged as interns in ongoing projects.
  - c) The date for start can be delayed.
  - d) The period of internship can be reduced clubbing with assignments etc.
5. Evaluation of Dissertations UG/PG programs (wherever applicable) is to be conducted based on written assignments. Such evaluations are to be performed in the form of written assignments by the respective teacher through online teaching platforms/e-mails or other IT tools within a defined time period.
6. In the present scenario, appropriate measure has to be adopted to facilitate the UG/PG students pursuing Project/Dissertation. Accordingly review-based/secondary data based projects or software driven projects shall be accepted by the Faculty/Department/College instead of laboratory based experiments or experiments or field/survey based assignments to these students.

**Note: The above guidelines shall also be applicable for the students who have attended Faculty/Department/College for practicals in physical mode.**

All are requested to adhere to the above suggested guidelines to complete the above activities in time. Further, if the above activities have already been completed by your Faculty/Department/College/Teaching Centre, you are requested to immediately send the requisite data to the Examination Branch as per existing practice.

You may contact at telephone No. 011-27662832 and send any query by e-mail to [edpcell@exam1.du.ac.in](mailto:edpcell@exam1.du.ac.in) for any further clarification. The above activities should be completed latest by 14.12.2021.

  
O.S.D.(Examinations)

  
Dean (Examinations)



IQAC . &lt;iqac@andc.du.ac.in&gt;

## Fwd: IA and Practicals Assessment Notice 2021 Odd semester

Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:34 PM

To: "IQAC ." <iqac@andc.du.ac.in>

pfa

----- Forwarded message -----

From: **Dr. Ravi Toteja** <principal@andc.du.ac.in>

Date: Wed, Dec 15, 2021, 22:49

Subject: Fwd: IA and Practicals Assessment Notice 2021 Odd semester

To: andc-ad-hoc-faculty <andc-ad-hoc-faculty@googlegroups.com>, andc-faculty <andc-faculty@googlegroups.com>

----- Forwarded message -----

From: **Prof. Anju Agrawal** <anjuagrawal@andc.du.ac.in>

Date: Wed, 15 Dec 2021 at 22:24

Subject: IA and Practicals Assessment Notice 2021 Odd semester

To: SPA to Principal <spapincipal@andc.du.ac.in>, Savithri Singh <principal@andc.du.ac.in>, Dr. Amit Garg <amitgarg@andc.du.ac.in>, Dr. Charu KhoslaGupta <charukhoslagupta@andc.du.ac.in>

Dear Colleagues

The notice regarding submission of internal assessment and practical marks for III/V semester is attached for your kind attention. You are requested to submit the same course wise by email as under on the same lines as followed for the previous I/III/V semester latest by 17 Dec 2021.

S.No	Name of the Course	Admin Staff Name	Email-id
1.	B.Sc Programme Physical Science (All the three courses- Chemistry, Computer and Electronics) B.Sc(H) Computer Science	Mr. C.L. Pal	<a href="mailto:Cipal@andc.du.ac.in">Cipal@andc.du.ac.in</a>
2.	B.Sc(H) Chemistry, Botany, Electronics, B.Com(H)	Ms. Reetu Mangla	<a href="mailto:reetu@andc.du.ac.in">reetu@andc.du.ac.in</a>
3.	B.Sc(H) Physics, Biomedical Science, Maths, Zoology	Mr. Ashutosh	<a href="mailto:ashutosh@andc.du.ac.in">ashutosh@andc.du.ac.in</a>

	B.Sc Programme Life Science		
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Thanks

IA Committee

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Professor Ravi Toteja  
Officiating Principal  
Acharya Narendra Dev College  
(University of Delhi)  
Govindpuri, Kalkaji  
New Delhi 110019

Ph: 011 26294542, 011 26293224  
Mob: 9811675982  
Fax: 011 26294540

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You received this message because you are subscribed to the Google Groups "ANDC Faculty" group.  
To unsubscribe from this group and stop receiving emails from it, send an email to [andc-faculty+unsubscribe@googlegroups.com](mailto:andc-faculty+unsubscribe@googlegroups.com).  
To view this discussion on the web visit [https://groups.google.com/d/msgid/andc-faculty/CALHea%2B0d2x\\_ZMdM537yYu%3DVv%3DzJTOimHyPwbW\\_%2BRmjG0K67ECA%40mail.gmail.com](https://groups.google.com/d/msgid/andc-faculty/CALHea%2B0d2x_ZMdM537yYu%3DVv%3DzJTOimHyPwbW_%2BRmjG0K67ECA%40mail.gmail.com).

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 **Notification conduct of IA, practical.pdf**  
454K

- (क) यदि वह एक मानित विश्वविद्यालय संस्थान है तो केन्द्र सरकार को उस मानित विश्वविद्यालय के आहरण की अनुमति देना;
- (ख) यदि वह किसी राज्य अधिनियम के अन्तर्गत स्थापित अथवा नियमित विश्वविद्यालय है तो उसके इस स्तर को आहरित करने के लिए उपयुक्त राज्य सरकार को सिफारिश करना;
- (ग) जैसे कि विश्वविद्यालय अनुदान आयोग अधिनियम 1956 के अन्तर्गत प्रावधान किया गया हो तदनुसार अपने अधिकारों के अनुसार यथोचित रूप से ऐसी समयावधि के लिए दण्ड प्रदान कर सकता है जिस समय तक वह संस्थान इन विनियमों में निर्धारित प्रावधानों का अनुपालन नहीं करता है;
- (घ) इन विनियमों के अन्तर्गत आयोग द्वारा उस समय तक कार्यवाई नहीं की जाएगी जब तक कि संस्थान को अपना पक्ष प्रस्तुत करने के लिए प्रदत्त सुअवसर के आधार पर उनकी सुनवाई कर ली गई हो;

[विलापन—III/4/असा/53]

जसपाल एस. संधु, सचिव, यूजीसी

## MINISTRY OF HUMAN RESOURCE DEVELOPMENT

(University Grants Commission)

### NOTIFICATION

New Delhi, the 2nd May, 2016

**University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015**

**No. F. 91-1/2013(TFGS).**—In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), read with sub-section (1) of Section 20 of the said Act, the University Grants Commission hereby makes the following regulations, namely:—

1. **Short title, application and commencement.**—(1) These regulations may be called the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.
  - (2) They shall apply to all higher educational institutions in India.
  - (3) They shall come into force on the date of their publication in the Official Gazette.
2. **Definitions.**—In these regulations, unless the context otherwise requires,—
  - (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;
  - (b) "Act" means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
  - (c) "campus" means the location or the land on which a Higher Educational Institution and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the HEI including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short-term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the HEI;



# INTERNAL COMPLAINTS COMMITTEE

(UNIVERSITY OF DELHI)

C/o. Women's Studies & Development Centre

Academic Research Centre, Opp. S.G.T.B. Khalsa College, Delhi-110 007, India Phone : +91-11-27666669

E-mail : icc.wsdc.du@gmail.com

Ref. No. ICC/0.0.12016/367

22nd June, 2016

The Principal  
ACHARYA NARENDRA DEV COLLEGE  
Govindpuri, Kalkaji,  
New Delhi - 19



Subject: Guidelines Relating to the ICC in the College

Dear Colleague,

The new academic session in the University is to begin soon. To ensure zero tolerance policy against Sexual Harassment of women in the University of Delhi every college should have an Internal Complaints Committee (ICC) constituted as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

I am directed to request you to ensure that the ICC in your College is in place and functioning and information relating redressal of grievances relating to Sexual Harassment is displayed prominently in your College. We are enclosing a sample of the notice/posters that can be put on display to inform students and others in the institution on critical matters relating to prevention and redressal mechanisms for Sexual Harassment. You are also advised to display the name of members of the ICC on your website as well as on the notice board of your College.

The matter may kindly be attended to on a priority basis.

Yours faithfully,

*Jaya S. Tyagi*  
Prof. Jaya S. Tyagi  
Presiding Officer  
Internal Complaints Committee  
22.6.16

*VP.*  
Convener, Sakshat  
*[Signature]*

**Acharya Narendra Dev College  
(University of Delhi)**

**Internal Complaints Committee (Matters Related to Sexual Harassment)**

1	<b>Dr. Manisha Jain</b> Associate Professor	<b>Presiding Officer</b>	<b>Female</b>	<b>Email: manishajain@andc.du.ac.in</b> <b>Mob.: 9810952672</b>
2	<b>Dr. Sanjeeta Rani</b> Associate Professor	<b>Member (Teaching Staff)</b>	<b>Female</b>	<b>Email: sanjeetarani@andc.du.ac.in</b> <b>Mob.: 9810390390</b>
3	<b>Dr. Roopesh Tehri</b> Associate Professor	<b>Member (Teaching Staff)</b>	<b>Male</b>	<b>Email: roopeshtehri@andc.du.ac.in</b> <b>Mob.: 9818542024</b>
4	<b>Ms. Kanika Chadda</b> Museum Curator	<b>Member (Non-Teaching Staff)</b>	<b>Female</b>	<b>Email: kanika1410@gmail.com</b> <b>Mob.: 9868170570</b>
5	<b>Mr. Rajesh</b> Laboratory Assistant	<b>Member (Non-Teaching Staff)</b>	<b>Male</b>	<b>Email: kashyapraj251@gmail.com</b> <b>Mob.: 9873716703</b>
6	<b>Dr. Vibha Maurya</b>	<b>Co-opted Member</b>	<b>Female</b>	<b>Email: vibha.maurya@gmail.com</b> <b>Mob.: 9718379378</b>

Received  
K.A.P.

*Savitri Kumar*

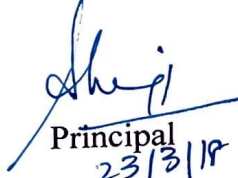
Acting Principal  
Acharya Narendra Dev College  
(University of Delhi)  
Govindpur, New Delhi-110029

Copy given to Dr Manisha Jain  
A. P. D. U.  
25/1/12

**ACHARYA NARENDRA DEV COLLEGE  
(UNIVERSITY OF DELHI)**

**Internal Complaints Committee (ICC)**

1. Dr. Manisha Jain, Associate Professor (Chemistry Department  
( Presiding Officer)
2. Dr. Sanjeeta Rani, Associate Professor (Physics Department)
3. Dr. Roopesh Tehri, Associate Professor (Mathematics Department)
4. Prof. Vibha Maurya (External Member)
5. Ms. Kanika Chaddha, Museum Curator (Botany Department)
6. Mr. Rajesh, Laboratory Assistant (Chemistry Department)
7. Mr. Abhijeet Nayek B.Sc. (H) BMS I year (Student's Representative)
8. Ms. Rhythm Kaushal B.Sc. (H BMS I year (Student's Representative)
9. Ms. Priya Kaushal B.Com. (H) II year (Student's Representative)

  
Principal  
23/3/18



**ACHARYA NARENDRA DEV COLLEGE**  
(University of Delhi)

Initially the college constituted a **College Complaints Committee** under Ordinance XV(D) Prohibition of and Punishment for **SEXUAL HARRASMENT** of University of Delhi to handle the cases related to sexual harassment of the female students and staff of the college. The following are the members:-

(A)	Teaching Members	Non-Teaching Members	Students
1.	Dr. Sarita Kumar	1. Mr. Babloo Chandra Das	1. Ms. Vaishali Puri
2.	Dr. Subhash Kumar	2. Ms. Namrata Arora	2. Ms. Anu Shekhawat
			3. Mr. Abhishek Chaudhuri

The College Complaints Committee again re-constituted as **Internal Complaints Committee (ICC)** in accordance with the Section 4 (I) of the Sexual Harassment of Women at Workplace (Prevention Prohibition and Redressal) Act 2013 for a period of not exceeding three years as per Notification dated 16.01.2014 received from Establishment Branch-II(I) University of Delhi.

(B)	Presiding Officer	Non-Teaching Members	Co-opted Members
1.	Dr. Sanjeeta Rani	1. Ms. Kanika Chadha	1. Dr. Vibha Maurya
			2. Mr. Nakul Singh Sawhney

**Member Teaching Staff**  
1. Dr. Subhash Kumar

(C)	Presiding Officer	Non-Teaching Members	Co-opted Members
1.	Dr. Manisha Jain	1. Ms. Kanika Chadha	1. Dr. Vibha Maurya
		2. Mr. Rajesh	

**Member Teaching Staff**  
1. Dr. Sanjeeta Rani  
2. Dr. Roopesh Tehri

(D)	Presiding Officer	Non-Teaching Members	External Member
1.	Dr. Manisha Jain	1. Ms. Kanika Chadha	1. Dr. Vibha Maurya
2.	Dr. Roopesh Tehri	2. Mr. Rajesh	

**Member Teaching Staff**  
1. Dr. Sanjeeta Rani

**Student Representative**  
1. Mr. Abhijeet Nayak BMS (I)  
2. Ms. Rhythm Kaushal BMS(I)  
3. Ms. Priya Kaushal B.Com (H)



NAME

Dr Manoj Garg  
 Dr Vikrant Kumar  
 Ms Rupali Pabreja  
 Dr Sarita Agarwal

DESIGNATION

Nodal Officer  
 Member  
 Member  
 Member

**4. SC/ST Cell**

NAME

Dr Dinesh Kumar Arya  
 Dr Udaibir Singh  
 Dr Subhash Kumar  
 Ms Poonam Chauhan  
 Dr Neelakshi

DESIGNATION

LO (SC/ST)  
 Member  
 Member  
 Member  
 Member

**5. Internal Complaint Committee**

NAME

Dr Geetika Kalra  
 Dr Pooja Bhagat  
 Dr Arijit Chowdhuri  
 Ms Leena Zaveri  
 Ms Namrata Arora  
 Mr Vinesh Kumar  
 Mr Abhijeet  
 Mr Rhythm Kaushal  
 Ms Jeeva Abraham

DESIGNATION

Presiding Officer  
 Member, Teaching  
 Member, Teaching  
 Member, External  
 Member, Non-teaching  
 Member, Non-teaching  
 Member, Student  
 Member, Student  
 Member, Research Scholar

**6. Proctorial and Anti-Ragging and Anti- Smoking Committee**

NAME

Dr. Dinesh Kumar Arya  
 Dr M.S. Rajeswari  
 Dr Monica Misra  
 Dr Udaibir Singh  
 Dr Rajesh Chaudhary  
 Mr Pawan Kumar

DESIGNATION

Proctor  
 Member  
 Member  
 Member  
 Member  
 Member

**7. Committee for Mentorship and Counselling**



# Acharya Narendra Dev College

(University of Delhi),  
Govindpuri, Kalkaji, New Delhi 110 019

Ref: ANDC/2019/11687

Date: 10/10/2019

**Dr. Ravi Toteja**  
**Acting Principal**

Ms. Leena Zaveri  
Chamber No. 747, Lawyers' Chambers  
Saket District Courts  
Saket  
New Delhi 110017.

Dear Madam,

As per the guidelines, an External Member is to be nominated on the Internal Complaints Committee of the college.

I am pleased to nominate you as External Member on the Internal Complaints Committee of the college for a period of two years with effect from May 13, 2019.

Looking forward to your guidance.

With best regards,


Yours sincerely,


  
(Ravi Toteja)

13<sup>th</sup> Jan 2022.

## Internal Complaints Committee

1. A complaint box has to be instituted in the college by the local police station. The same may be notified to local police station and the box for complaints for sexual harassment may be installed.
2. email. id to be created for ICC for registering the complaints regarding the same.
3. Fresh ICC ~~to~~ to be reconstituted.
4. Submitted to the Principal for approval

  
ICC Coordinator  
Dr. Anita Narang

A.O. for N.A.  


**ACHARYA NARENDRA DEV COLLEGE  
(UNIVERSITY OF DELHI)**

**NOTIFICATION**

**Dated: May 13, 2019**

The college has an Internal Complaints Committee (ICC) with the following composition:

1. Dr. Geetika Kalra, Associate Professor (Botany) – Presiding Officer
2. Dr. Pooja Bhagat, Associate . Professor. (Chemistry)
3. Dr. Arijit Chowdhuri, Assistant Professor (Physics)
4. Ms. Leena Zaveri (External Member)
5. Ms. Namrata Arora, Officiating Librarian (Non-teaching Representative)
6. Mr. Vinesh Kumar, Laboratory Assistant (Biomedical Science), Non-teaching
7. Mr. Abhijeet Nayek B.Sc. (H) BMS II year (Student's Representative)
8. Mr. Rhythm Kaushal B.Sc. (H) BMS II year (Student's Representative)
9. Ms. Jeeva Abraham (Research Scholar)



Dr. Ravi Toteja  
Acting Principal



# ACHARYA NARENDRA DEV COLLEGE UNIVERSITY OF DELHI

## Mechanism of Grievance Redressal @ ANDC



The grievance redressal mechanism of Acharya Narendra Dev College is a comprehensive mechanism to ensure the health and safety of students and faculty. It provides a platform for all stakeholders to voice their grievances.

The Principal is responsible for overseeing the redressal of grievances and can be contacted directly. The following committees have been constituted by the College

1. Proctorial Committee is responsible for maintaining discipline in the college. The Committee also addresses the grievances of students. The committee is responsible for registering, documenting, and addressing grievances of students in a timely and appropriate manner. The mechanism consists of a Student Grievance Redressal Cell (SGRC) that is accessible to all students. The committee is headed by a senior faculty member who acts as the Proctor. He/She is assisted by faculty members. The committee takes into account all grievances that are submitted by students in written or verbal form. It then investigates the matter and takes necessary actions to address the grievances. The committee also ensures that proper records are maintained of the grievances and their outcomes. The Committee can take any action it deems fit based on the type of grievance and the gravity of the situation. These actions can include providing counselling services, mediation, and even disciplinary action.
2. The Internal Complaint Cell (ICC) is a body established by the College to address and resolve any complaints of sexual harassment within the organization. Its role is to ensure that the organization complies with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013. The ICC is responsible for ensuring that all complaints are promptly and effectively addressed, that complainants are supported throughout the process, and that appropriate action is taken against the perpetrator. The ICC also provides advice and guidance to all parties involved in the complaint.
3. The relationship between a student teacher and a mentor-mentee is one of mutual respect and guidance. Each student is assigned a teacher mentor who provides guidance, and addresses the grievances also. There is a committee for Mentorship and Counselling.
4. In addition, the College has the following cells where students can approach for their grievances
  - a. SC/ST cell
  - b. North East Cell
  - c. Equal Opportunity Cell



Officiating Principal  
Acharya Narendra Dev College  
(University of Delhi)  
Govindpuri, Kalkaji  
New Delhi-110019