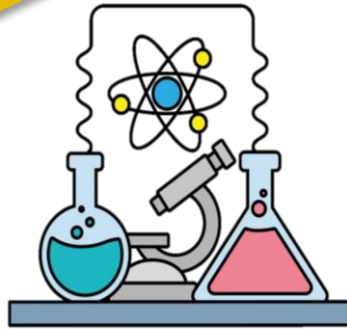




# ACHARYA NARENDRA DEV COLLEGE

NAAC Accreditation Grade 'A' | NIRF Ranking 2021-#20 | DBT STAR Status College  
organizes



## National Workshop on Skill Enhancement of Non-teaching Staff (NWSSENS-2022)

under the aegis of DBT STAR College Scheme and IQAC

July 13-20, 2022

Registration Fee: ₹ 200 | Registration Form: <https://forms.gle/dRVsp872c6nGLuo69>

### KEY ATTRactions

- IT Skills & Document Verification Training
- Operation of GeM Portal
- Handling & Calibration of Laboratory Instruments
- Working of Major Laboratory Instruments
- Skill Enhancement Lectures & Hands-on

Patron: **Prof. Ravi Toteja**

Program Convenors: **Prof. Seema Makhija**  
**Dr Archana Pandey**

For Query Contact:

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[archanapandey@andc.du.ac.in](mailto:archanapandey@andc.du.ac.in)

Limited Seats Available on First Come First Serve Basis

July 13-20  
2022

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### About the College

The college is 30 years old and through all these years, it has helped to unfold the enormous potential of the students and empower them to meet the challenges of the future. ANDC is considered as one of the top colleges in India. This is evident from the NAAC score of 3.31 and 20th NIRF-2021 ranking. Besides, India Today and Week rankings are also testimony to this. The College has one of the best infrastructure & research facilities. Our pedagogy is student centric. The College provides ample opportunities for students to excel in both academics and co-curricular activities. Several flagship schemes like Paramarsh, Unnat Bharat Abhiyan and DBT STAR COLLEGE SCHEME of Government of India have been sanctioned to the College. This year College has been granted DBT STAR STATUS by Department of Biotechnology, Govt of India. Collaborations like SPIE (USA) Chapter, Science Setu Programme and NPTEL-SWAYAM chapter continue to report robust progress at the national and international level.

### About the Workshop

Non-teaching staff have a significant role to play in making the institution a success. The academics, the administrators, and the non-teaching staff must work in tandem and their focus should always be on the student. Without proper awareness and a general understanding of the Lab apparatus, chemicals, instruments etc., effecting functioning in the lab is not possible. Acharya Narendra Dev College is organizing the workshop for holistic development of non-teaching staff.

### Highlights of this workshop will be

- Stress Management by Meditation
- Operation of GeM Portal
- Talk on Cyber Crime, Animal Ethics and Electronic waste disposal,
- IT Skill (MS-Word, Excel, Designing Template for poster making)
- Maintenance of Laboratory Stock
- Document Verification and Handling
- Maintenance of Instruments & Glasswares

### Organizing Committee

- Prof. Sunita Hooda   Prof. Arijit Chowdhuri   Dr Rashmi Sharma   Dr Ravneet Kaur  
Dr Chandra Kanta Samal   Dr Geetu Gambhir   Dr Pooja Bhagat  
Dr Manoj Kumar Singh   Dr Vineet Kumar Singh  
Mr Mahender Singh Rawat   Mr Suresh Rathi   Mr Tara Dutt   Mr Vinesh Kumar  
Mr Vikas Singh Rawat   Mr Pramod Bhatt   Mr Sanjay Sangwan  
Mr Tarun Sharma   Mr Ram Niwas   Mr Anil Godiyal