



FD Diary No. 6967
Dated 13-11-2014

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI 110002

F.No.41-16/2012 (SR)

Dated: November - 2014

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi - 110002

Sub: Release of Grant-in aid to Acharya Narendra Dev College, govindpuri, Kalkaji New Delhi-110019, for the year 2014-15 under plan in respect of Major Research Project entitled "MolccularHimalays" awarded to Dr. Monisha Khanna, Dept. of Zoology, tenure of the project from 01.07.2012 to 30.06.2015.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 4,27,472/- (Rupees Four lakh Twenty Seven thousand Four hundred Seventy Two only) as 2nd installment for the year 2014-15 towards Major Research Project to **The Principal, Acharya Narendra Dev College, govindpuri, Kalkaji New Delhi-110019** for the plan expenditure to be incurred during 2014-15.

Name of the Item	Amount Allocated	Head of Account	Grant now Being Sanctioned	Grant already Released	Total Grant
Books & Journals	10,000/-	3(A)2202.03.102.10.01.35	10,000/-	10,000/-
Equipment
Honorarium	3(A)2202.03.102.10.01.31
Project Fellow	4,81,600/-		1,69,440/-	2,64,000/-	4,33,440/-
HRA	1,44,480/-		1,30,032/-	1,30,032/-
Travel/Fieldwork	30,000/-		15,000/-	15,000/-
Chemicals	2,00,000/-		80,000/-	1,00,000/-	1,80,000/-
Contingency	90,000/-		36,000/-	45,000/-	81,000/-
Hiring Services	30,000/-		12,000/-	15,000/-	27,000/-
Overhead Charges	84,800/-		84,800/-	84,800/-
Total	10,70,800/-		4,27,472/-	5,33,800/-	6,61,272/-

1. The sanctioned amount is debitable to Major Research Project head 3(A)2202.03.102.10.01.31 and is valid for payment during the financial year 2014-15 only.

30000
29000

20000
4500

2. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to **The Principal, Acharya Narendra Dev College, govindpuri, Kalkaji New Delhi-110019**, through Electronic mode as per the following details:-

A	Details (Name & Address) of Account Holder:	The Principal, Acharya Narendra Dev College, govindpuri, Kalkaji New Delhi-110019
B	Account No:	0156000100539822
C	Name & address of Bank branch:	Punjab National Bank, Krishna Market, Kalkaji, New Delhi-110019
D	MICR Code:	110024052
E	IFSC Code:	PUNB0015600
F	Type of Account:	SB

- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University / Institution.
- The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
- The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization / part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
- The University / Institutions shall follow strictly the Government of India / UGS's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST & OBC) and horizontal (for persons with disability etc.)) in teaching and non-teaching posts.
- The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- The sanction is issued in exercise of the delegation of powers vide UGC Order No. 69/2014 [F.No.10-11/12 (Admn. IA & B)] dated 26/3/2014.
- The University / Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
- The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.

16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. An amount of **Rs. 4,14,708/-** out the grant of **Rs. 5,33,800/-** sanctioned vide letter No.**F.41-16/2012(SR)** dated **10-7-2012** has been utilized by University/College/Institution for the purpose for which it was sanctioned. Utilization Certificate for **Rs.** has already been entered at S. No. Now we may enter Utilization Certificate for **Rs. 4,14,708/-** S.No. and in the U.C. Registrar at page No.
18. Funds to the extent of Rs. are available under the scheme or BE / RE of the year.
19. This issues with the concurrence of IFD vide Diary No. **3602** dated **25.08.2014**.
20. This issues with the approval of Join Secretary (MRP) vide Diary No. **E-28641** dated **15.09.2014**

Yours faithfully,

(G.S. Aulakh)
Under Secretary

Copy forwarded for information and necessary action for :-

1. The Principal, Acharya Narendra Dev College, govindpuri, Kalkaji
New Delhi-110019
2. Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
3. Accountant General, State Govt. of Delhi, Delhi
4. Dr. Monisha Khanna, Dept. of Zoology, Acharya Narendra Dev College, govindpuri,
Kalkaji, New Delhi-110019
5. The Registrar, University of Delhi, Delhi
6. Guard file.

(Arun Kumar Sinha)
Section Officer



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

No. 41-16/2012 (SR)

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

Sub:- UGC support for the Major Research Project in Physical Sciences, Bio-Sciences, Maths, Medical, Agricultural Sciences and Engineering & Chemistry to University/College Teachers - Project entitled, "Extraction and activity analyses of extracellular enzymes from soil actinomycetes"

Sir,

I am to refer to your letter forwarding the application of Dr. Monisha Khanna of your institution for financial assistance under the above scheme and to convey the Commission's approval & sanction on account grant of Rs. 5,33,800/- (Rupees: five lakh thirty three thousand eight hundred only) to the Principal, Acharya Narendra Dev College, Govindpuri, Kalkaji-New Delhi - 110019 in r/o Major Research Project of Dr. Monisha Khanna, Department of Zoology for the period of 3 years w.e.f. 1.7.2012 as detailed below:-

S.No	ITEMS	AMOUNT APPROVED	GRANT RELEASED AS 1st INSTALMENT	Category
A.	Non - Recurring			
1.	Books & Journals		10,000/-	GEN
2.	Equipment	10,000/- nil		
B.	Recurring			
1.	Honorarium to Retd. Teacher @ Rs. 12, 000/- p.m.	nil	5,23,800/-	
2.	Project Fellow @14,000/- p.m. for initial 2 years and Rs. 16,000/- p.m. from the third year onwards.	5,28,000/-		
3.	Chemical/ Glassware / Consumable	2,00,000/-		
4.	Hiring Services	30,000/-		
5.	Contingency	90,000/-		
6.	Travel/Field Work	30,000/-		
7.	Special Need	nil		
8.	Overhead Charges @ Rs. 10% approved recurring Grant (Except Travel & Field Work)	84,800/-		
	Total (A + B)	9,72,800/-	5,33,800/-	

The acceptance Certificate in prescribed format (Annexure-I available on the UGC web-site) may be sent to the undersigned within one month from the issue of the award letter failing which the project may be treated as cancelled.

If the terms & conditions are acceptable, as per guideline which are available on UGC web-site www.ugc.ac.in the Demand Draft/ Cheque being sent may be retained. Otherwise the same may be returned in original to the UGC by Registered Post in variably with in 15 days from the receipt of the Demand Draft/Cheque in favour of Secretary, UGC, New Delhi.

Principal Investigators should ensure that the statement of expenditure & utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission in time.

The first instalment of the grant shall comprise of 100% of the Non -Recurring including Over Head Charges, and 50% of the total Recurring grant.