

MANUAL NO. 7

**PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR
CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE
PUBLIC IN
RELATION TO THE FORMULATION OF ITS POLICY OF IMPLEMENTATION**

[Section 4(1)(b)(vii)]

S.No.	Name/Address of the Consultative Committee	Const. Of bodies (as per Delhi University rules)	Role and Responsibility	Frequency of meetings
1.	Governing Body	Nominated persons and principal as member secretary	Governing the functions of college	Atleast once in every academic term
2.	Staff Council	Teaching Faculty	Overall structure and implementation of academic programmes	Atleast once in every academic term
3.	Finance committee	Convener and other members	Making recommendations regarding preparation of budget of the college, grant allocations to the departments, making purchases and oversee appropriate utilization of grants	As required
4.	Anti-sexual Harassment committee	Convener members from teaching & non teaching (staff), students & public rep.	To monitor gender equality and entertain grievances of the college staff/students	As required

5.	Admission committee	Teaching and non-teaching staff	To verify the documents/ checking of eligibility at the time of Admn., etc.	Once a year
6.	Library committee	Teachers and librarian	Policy and purchase of books, journals etc.	As and when required
7.	Stock verification committee	Teachers and non-teacher members of concerned deptt.	Verification of college assets	Once a year