

**Manual 11**

**The Budget Allocated to each Agency  
[Section – 4 (1)(b)(xi)]**

**(Particulars of all Plans, Proposed Expenditures and Reports on Disbursements made)**

**11.1 Please provide the information about the details of the budget for different activities under different schemes in the given format:**

**For the Public Authority (2019-2021): The budget and financial estimates are approved by the Governing Body of the college and sanctioned by Govt. of NCT of Delhi. The budgetary expenditures for the last two financial years i.e. 2019-20 and 2020-21 are as under:**

**THE BUDGETARY EXPENDITURES HEADWISE FOR THE YEAR 2019-20 (GIA – Recurring)**

<b>RECURRING:</b>		
<b>S. NO.</b>	<b>HEAD OF ACCOUNT</b>	<b>EXPENDITURE</b>
1	ADMINISTRATIVE STAFF SALARY	10885487
2	CHILDREN EDUCATION ALLOWANCE	2444258
3	COMMUTED PENSION	3844273
4	GRATUITY	2004160
5	LABORATORY STAFF SALARY	44120245
6	LIBRARY STAFF SALARY	5464667
7	LTC	1923496
8	MEDICAL REIMBURSEMENT	7845970
9	NPS SERVICE CHARGES	9243
10	EMPLOYERS CONTRIBUTION TOWARDS NPS	6126378
11	PENSION	5486989
12	SUBORDINATE STAFF SALARY	12824146
13	TEACHING STAFF SALARY	270181333
	<b>COLLEGE EXCURSION</b>	
14	EXCURSION - BOTANY	318375
15	EXCURSION - ZOOLOGY	262060
16	EXCURSION - BMS	4250
	<b>COLLEGE LABORATORY MAINTENANCE</b>	
11	LAB MAINTENANCE - BMS	13806
18	LAB MAINTENANCE - BOTANY & BOT MUSEUM	56554
19	LAB MAINTENANCE - CHEMISTRY	167723.29
20	LAB MAINTENANCE - PHYSICS	107580
21	LAB MAINTENANCE - ZOOLOGY & ZOO MUSEUM	82891
	<b>OTHER RECURRING SPENDING</b>	
22	ADVERTISEMENTS	66778
23	ANNUAL EVENTS	17700

24	ANNUAL MAINTENANCE CONTRACT	103231
25	AUDIT FEE	4720
26	BUILDING MAINTENANCE - GENERAL MAINT.	6645
27	CAR INSURANCE	9370
28	COLLEGE MAGAZINE	303400
29	COMPUTER FACILITY - GENERAL MAINT.	259028
30	COMPUTER FACILITY - MISCELLANEOUS	15206
31	COMPUTER FACILITY- AMC	218088
32	CONTINGENCY - ENTERTAINMENT	77469
33	CONTINGENCY - MISCELLANEOUS	351740
34	CONTINGENCY - PRINTING	170103
35	CONTINGENCY - STATIONARY	310608
36	CONVEYANCE- OFFICIAL WORKS	88562
37	CONTINGENCY - COMPUTER STATIONARY	35989
38	ELECTRICITY	4339792.08
39	GARDEN MAINTENANCE	38772
40	BANK CHARGES	17574.63
41	GENERAL MAINTENANCE-FURNITURE	65170
42	LIBRARY FACILITY - MAGAZINE	26610
43	LIBRARY FACILITY - MISCELLANEOUS	52941
44	LIBRARY FACILITY - NEWSPAPER & JOURNALS	24206
45	MAINTENANCE OF COLLEGE ASSETS	396357
46	MAINTENANCE OF COLLEGE CAR	14706
47	PRIZE MERIT & SCHOLARSHIP	88000
48	PROFESSIONAL DEVELOPMENT PROGRAM	1450
49	PROPERTY TAX	1167791
50	OUTSOURCE SERVICES	2582742
51	SECURITY & SAFTY MEASUREMENT	99326
52	SPORTS FACILITY - COACHING FEES	47880
53	SPORTS FACILITY - ENTRY/REGISTRATION FEE.	3000
54	SPORTS FACILITY - EQUIPMENTS	62699
55	SPORTS FACILITY - MISCELLANEOUS	297036
56	STUDENTS ACTIVITIES-ORIENTATION DAY	156009
57	TELEPHONE	69924
58	WATER	164618
	<b><u>TOTAL EXPENDITURE</u></b>	<b>38,59,29,125</b>
	<b><u>NON-RECURRING</u></b>	
S. No.	HEAD OF ACCOUNT	
1	CLASSROOM, LABORATORY INFRASTRUCTURE	103976
2	COMPUTER	2773430
3	IT ITEMS	327130
4	LIBRARY BOOKS	337066
	<b><u>TOTAL EXPENDITURE</u></b>	<b>35,41,602</b>

**THE BUDGETARY EXPENDITURES HEADWISE FOR THE YEAR 2020-21**

<b>RECURRING:</b>		
<b>S. NO.</b>	<b>HEAD OF ACCOUNT</b>	<b>EXPENDITURE</b>
	<b>SALARIES</b>	
1	ADMINISTRATIVE STAFF SALARY	10284462
2	CHILDEN EDUCATION ALLOWANCE	3231000
3	LABORATORY STAFF SALARY	39603045
4	LIBRARY STAFF SALARY	4722535
5	GRATUITY	6243887
6	LTC	109977
7	MEDICAL REIMBURSEMENT	7804390.3
8	LEAVE ENCASHMENT	44109
9	EMPLOYERS CONTRIBUTION TOWARDS NPS	7242749
10	PENSION	7710172
11	COMMUTED PENSION	802632
12	SUBORDINATE STAFF SALARY	11644086
13	TEACHING STAFF SALARY	238998211
	<b>COLLEGE EXCURSION</b>	
14	EXCURSION - BOTANY	121700
15	EXCURSION - ZOOLOGY	5148
16	EXCURSION - LIFE SCIENCE	16738
	<b>COLLEGE LABORATORY MAINTENANCE</b>	
17	BMS	27130
18	CHEMISTRY	75780
19	ELECTRONICS	74758
20	WFC	22297
21	PHYSICS	192025
22	ZOOLOGY & ZOO. MUSEUM	125701
23	INSTRUMENTATION LAB	23821
	<b>OTHER EXPENDITURES</b>	
24	BANK CHARGES	3121.63
25	ANNUAL MAINTENANCE CONTRACT	49876
26	AUDIT FEE	35400
27	BUILDING MAINTENANCE - GENERAL MAINT	165469
28	BUILDING MAINTENANCE - MINOR REPAIR.	62742
29	COLLEGE MAGAZINE	126850
30	COMPUTER FACILITY - COMP. STATIONARY	72570
31	COMPUTER FACILITY- AMC	58813
32	CONTINCENCY - POSTAGE	4004
33	CONTINGENCY - COMPUTER STATIONARY	4918
34	CONTINGENCY - ENTERTAINMENT	54415

35	CONTINGENCY - MISCELLANEOUS	606262
36	CONTINGENCY - PRINTING	18467
37	CONTINGENCY - STATIONARY	78398
38	CONVEYANCE- OFFICIAL WORKS	77060
39	COVID-19 PREVENTION MEASURES	109954
40	ELECTRICITY	1933518
41	GARDEN MAINTENANCE	2800
42	COMPUTER FACILITY - GENERAL MAINTENANCE	15872
43	LEGAL EXPENSES	7100
44	LIBRARY FACILITY - BOOK BINDING	1829
45	LIBRARY FACILITY - MAGAZINE	5900
46	LIBRARY FACILITY - MISCELLANEOUS	72526
47	LIBRARY FACILITY - NEWSPAPER & JOURNALS	5900
48	MAINTENANCE OF COLLEGE ASSETS	309945
49	MAINTENANCE OF COLLEGE CAR	54836.75
50	MAINTENANCE OF DG SET	66385
51	OUTSOURCE SERVICES	3763252
52	OUTSOURCE SERVICES- Guest Faculty	2889500
53	PROFESSIONAL DEVELOPMENT PROGRAM	77218
54	SECURITY & SAFTY MEASUREMENT	90476
55	SPORTS FACILITY - COACHING FEES	153760
56	SPORTS FACILITY - ENTRY/REGISTRATION FEE.	5100
57	SPORTS FACILITY - EQUIPMENTS	99979
58	IT SERVICES	1770
59	PROPERTY TAX	541800
60	TELEPHONE	81446
61	WATER	52756
	<b>TOTAL EXPENDITURE</b>	<b>35,08,88,342</b>

**NON-RECURRING:**

S. No.	HEAD OF ACCOUNT	AMOUNT
1	BIOMEDICAL SCIENCE LABORATORY	361502
2	INSTRUMENTATION LABORATORY	812882
3	CHEMISTRY LABORATORY	646035
4	ELECTRONICS LABORATORY	449486
5	PHYSICS LABORATORY	445450
6	ZOOLOGY LABORATORY	337775
7	LIBRARY BOOKS	404251
8	EMD	30000
	<b>TOTAL EXPENDITURE</b>	<b>34,87,381</b>

For the Public Authority (2019-2020): The Budget and Financial Estimates are approved by the Governing Body of the college and sanctioned by Govt. of NCT of Delhi. The Budgetary outlay for the current financial year i.e. 2019-2020 is as under:

**THE BUDGETARY OUTLAY HEADWISE FOR THE YEAR 2019-2020**

<b><u>RECURRING:</u></b>		
<b><u>S. No.</u></b>	<b><u>HEAD OF ACCOUNT</u></b>	<b><u>AMOUNT (RS.)</u></b>
1	Staff Salary (Filled & Vacant)	601444252
2	Maintenance of College Laboratory	2308700
3	College Excursions	652500
4	Library Facility	450000
5	Computer Facility	1550000
6	Sports Facility	1000000
7	College Garden	300000
8	Building Maintenance	200000
9	Furniture Maintenance	400000
10	Maintenance of College Vehicles	400000
11	Maintenance of Generator	500000
12	Maintenance of College Assets	700000
13	General Insurance	500000
14	Usage of Essential Services	10000000
15	Contingency	1300000
16	Conveyance	250120
17	Fees for Audit and Legal services	201500
18	Advertisements	250000
19	Travel Fare for candidates called for interviews	10000000
20	Professional Development Programs	200000
21	Awards and Fellowships	200000
22	Annual Events	150000
23	Student Activities	100000
24	Property Tax	1200000
25	Social Outreach Programs	50000
26	I T Services	3000000
	<b><u>TOTAL</u></b>	<b>63,73,07,072</b>
<b><u>NON-RECURRING:</u></b>		
<b><u>S. No.</u></b>	<b><u>HEAD OF ACCOUNT</u></b>	<b><u>AMOUNT (RS.)</u></b>
1	Electronic Science Laboratory	500000
2	Computer Laboratory	400000
3	Chemistry Laboratory	500000
4	Zoology Laboratory	400000
5	Zoology Museum	200000
6	Botany Laboratory + Botany Museum	400000
7	Physical Education	200000
8	Physics Laboratory	700000

9	Instrumentation laboratory(PS & LS)	500000
10	Biomedical Science Laboratory	500000
11	Commerce and Mathematics	200000
12	Online UPS/inverters for Laboratories	500000
13	College Library	1200000
14	College Garden	100000
15	Office Computerization and infrastructure development	500000
16	Facilities for seminar room/conference room/ student activity center	500000
17	Basic Amenities for students	500000
18	Classroom , Laboratory furniture and infrastructure	500000
	<b>TOTAL EXPENDITURE</b>	<b>83,00,000</b>

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**THE BUDGETARY OUTLAY HEADWISE FOR THE YEAR 2020-2021**

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<b>RECURRING:</b>		
<b>S. No.</b>	<b>HEAD OF ACCOUNT</b>	<b>AMOUNT (RS.)</b>
1	Staff Salary (Filled & Vacant)	455689552
2	Maintenance of College Laboratory	2525275
3	College Excursions	697500
4	Library Facility	450000
5	Computer Facility	1000000
6	Sports Facility	1000000
7	College Garden	300000
8	Building Maintenance	200000
9	Furniture Maintenance	400000
10	Maintenance of College Vehicles	400000
11	Maintenance of Generator	500000
12	Maintenance of College Assets	1000000
13	General Insurance	500000
14	Usage of Essential Services	12500000
15	Contingency	2500000
16	Conveyance	250120
17	Fees for Audit and Legal services	501500
18	Advertisements	500000
19	Outsourced Services	10000000
20	Professional Development Programs	200000
21	Awards and Fellowships	250000
22	Annual Events	400000
23	Student Activities	500000
24	Property Tax	2000000
25	Social Outreach Programs	100000
26	I T Services	500000
	<b>TOTAL</b>	<b>49,48,63,947</b>

<b>NON-RECURRING:</b>		
<b>S. No.</b>	<b>HEAD OF ACCOUNT</b>	<b>AMOUNT (RS.)</b>
1	Electronic Science Laboratory	500000
2	Computer Laboratory	400000
3	Chemistry Laboratory	900000
4	Zoology Laboratory	450000
5	Zoology Museum	250000
6	Botany Laboratory + Botany Museum	1500000
7	Sports Facilities	1400000
8	Physics Laboratory	1050000
9	Instrumentation laboratory(PS & LS)	1500000
10	Biomedical Science Laboratory	500000
13	College Library	1000000
14	Library Development & Infrastructure	200000
15	College Garden	100000
16	Office Computerization & Infrastructure Development	500000
17	Facilities for Seminar/Conference/Web Centre	200000
18	Classroom, Laboratory Furniture and Infrastructure	500000
19	IT Proposal for Web Centre and Laboratories & Office	2500000
	<b>TOTAL EXPENDITURE</b>	<b>1,34,50,000</b>