

MANUAL-5

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions

[Section – 4 (1)(b)(v)]

4.1 Please provide list of rules, regulations, instructions, manual and records held by public authority or under its control or used by its employees for discharging functions as per the following format:

<u>Name/ Title of the Document</u>	<u>Type of the Document</u>
Calendar (Volume I & II)	Act / Statutes / Ordinances / Regulations Choose one of the types given below: (Rules, Regulations, Instructions, Manual, Records, Others)
<u>Brief Write- up of the Document</u> The document contains act of the University, Statutes of the University, Ordinances of the University with respect to admission to the University, Courses of Study, University Examinations etc.	
<u>From where one can get a copy of rules, regulations, instructions, manual and records</u>	
1. Complete copy of the document can be obtained from the University of Delhi. It is also available on the University of Delhi website.	Address: Publication Division, University of Delhi, Delhi-110 007
	Telephone No: 2766 7801
	Fax: 2766 7801
	Email: url: http://www.du.ac.in
2. Relevant Extracts can be obtained from the College Office	Address:Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi -110019
	Telephone No: 26412547,26293224
	Fax:26294540
	URL: http://andcollege.du.ac.in

<u>Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any)</u>	University charges as per the price to be decided / printed price on the document. The College shall charge Rs.2.00 per page as photocopying charges.
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<u>Name/ Title of the Document</u> University of Delhi: Bulletin of Information for Admission to various courses	<u>Type of the Document</u> Instructions Choose one of the types given below: (Rules, Regulations, Instructions, Manual, Records, Others)
<u>Brief Write- up of the Document</u> The document contains information about reservation to be given to various categories of students & relaxation to be given to them (if any).	
<u>From where one can get a copy of rules, regulations, instructions, manual and records</u>	
1. Complete copy of the document can be obtained from the University of Delhi	Address: Publication Division, University of Delhi, Delhi-110 007
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<u>Name/ Title of the Document</u>	<u>Type of the Document</u>
<p>College Prospectus</p> <p><u>Brief Write- up of the Document</u> The document contains information about modalities to be followed for admission to Acharya Narendra Dev College along with relevant dates, fees to be paid, etc.</p> <p><u>From where one can get a copy of rules, regulations, instructions, manual and records</u></p>	<p>Rules / Instructions / Procedures Choose one of the types given below: (Rules, Regulations, Instructions, Manual, Records, Others)</p>
<p>Copy of the college prospectus Bulletin can be obtained from the College Office.</p> <p>Also available on website</p>	<p>Address: ACHARYA NARENDRA DEV COLLEGE, Govindpuri, Kalkaji, New Delhi - 110019</p> <p>Telephone No: 26412547,26293224</p> <p>Fax:26294540</p> <p>URL:http://andcollege.du.ac.in</p>
<p><u>Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any)</u></p>	<p>As per the decision of the College from time to time.</p>