

**Manual 11**

**The Budget Allocated to each Agency  
[Section – 4 (1)(b)(xi)]**

**(Particulars of all Plans, Proposed Expenditures and Reports on Disbursements made)**

**11.1 Please provide the information about the details of the budget for different activities under different schemes in the given format:**

**For the Public Authority (2021-2023): The budget and financial estimates are approved by the Governing Body of the college and sanctioned by Govt. of NCT of Delhi. The budgetary expenditures for the last two financial years i.e. 2021-22 and 2023-24 are as under:**

**THE BUDGETARY EXPENDITURES HEADWISE FOR THE YEAR 2021-22 (GIA – Recurring)**

<b>S. NO.</b>	<b>HEAD OF ACCOUNT</b>	<b>EXPENDITURE</b>
	<b>RECURRING:</b>	
	<b>SALARIES</b>	
1	ADMINISTRATIVE STAFF SALARY	1,19,39,584.00
2	CHILDREN EDUCATION ALLOWANCE	25,36,500.00
3	COMMUTED PENSION	25,37,543.00
4	GRATUITY (Received back from Late Dr Vandana Uberoi)	(20,00,000.00)
5	LABORATORY STAFF SALARY	4,93,91,901.00
6	LIBRARY STAFF SALARY	54,76,732.00
7	LTC	24,71,726.00
8	LEAVE ENCASHMENT	16,69,723.40
9	MEDICAL REIMBURSEMENT	77,37,052.00
10	NPS SERVICE CHARGES	15,503.00
11	EMPLOYERS CONTRIBUTION TOWARDS NPS	92,89,959.00
12	PENSION	90,63,474.00
13	SUBORDINATE STAFF SALARY	1,32,22,882.00
14	TEACHING STAFF SALARY	27,94,09,537.00
	<b>COLLEGE EXCURSION</b>	
15	Excursion - Botany	-
16	Excursion - Life Science	-
17	Excursion - Zoology	-
18	Excursion - Botany	-
	<b>COLLEGE LABORATORY MAINTENANCE</b>	
18	Lab Maintenance - Bms	-
19	Lab Maintenance - Botany & Botanical Museum	1,84,872.00
20	Lab Maintenance - Chemistry	1,97,329.00
21	Lab Maintenance - Electronics	67,959.00
22	Lab Maintenance- Instrumentation Lab	70,421.00

23	Lab Maintenance - Physics	10,265.00
24	Lab Maintenance - Wfc	6,195.00
25	Lab Maintenance - Zoology & Zoological Museum	9,565.00
	<b>OTHER RECURRING SPENDINGS</b>	
26	Advertisements	92,513.00
27	Annual Maintenance Contract	-
28	Audit Fee	12,980.00
29	Bank Charges	795.32
30	Building Maint. - General Maint. & Sanitation	2,68,148.00
31	Building Maintenance - Minor Repair.	13,747.00
32	College Magazine	-
33	Computer Facility - Computer Stationary	38,181.00
34	Computer Facility - General Maintenance	2,25,847.00
36	Computer Facility- Amc	-
37	Contincency - Postage	4,018.00
38	Contingency - Computer Stationary	74,925.00
39	Contingency - Entertainment	1,16,140.00
41	Contingency - Miscellaneous	6,39,037.00
42	Contingency - Printing	51,486.00
43	Contingency - Stationary	2,77,653.00
44	Conveyance- Official Works	1,93,466.00
45	Covid-19 Prevention Measures	34,732.00
46	Electricity	30,04,770.00
47	Garden Maintenance	29,748.00
48	General Maintenance-Furniture	9,300.00
49	Guest Faculty Salary	9,52,750.00
59	Legal Expenses	18,700.00
60	Library Facility - Book Binding	24,780.00
61	Library Facility - Magazine	21,931.00
62	Library Facility - Miscellaneous	33,696.00
63	Library Facility - Newspaper & Journals	10,640.00
64	Maintenance Of College Assets	4,23,807.00
65	Maintenance Of College Car	48,602.00
66	Maintenance Of Dg Set	92,711.00
67	Outsource Services	49,37,147.00
68	Prize Merit & Scholarship	1,31,000.00
69	Professional Development Program	25,840.00
70	Security & Safety Measurement	90,476.00
71	Sports Facility - Coaching Fees	-
72	Sports Facility - Entry/Registration Fee.	-
73	Sports Facility - Equipments	44,869.00
74	Sports Facility - Miscellaneous	12,500.00
75	IT Services	-

76	T.A./D.A. To Staff	1,25,506.00
77	Property Tax	12,64,200.00
78	Telephone	62,177.00
79	Water	89,694.35
	<b>TOTAL EXPENDITURE</b>	<b>40,68,07,235.00</b>
	<b>NON-RECURRING</b>	
S. No.	HEAD OF ACCOUNT	
1	BANK CHARGES	944.00
	<b>TOTAL EXPENDITURE</b>	<b>944.00</b>

**THE BUDGETARY EXPENDITURES HEADWISE FOR THE YEAR 2022-23**

<b>RECURRING:</b>		
<b>S. NO.</b>	<b>HEAD OF ACCOUNT</b>	<b>EXPENDITURE</b>
	<b>SALARIES</b>	
1	ADMINISTRATIVE STAFF SALARY	1,28,04,139.00
2	CHILDREN EDUCATION ALLOWANCE	24,95,250.00
3	LABORATORY STAFF SALARY	5,13,86,039.00
4	LIBRARY STAFF SALARY	58,89,137.00
5	GRATUITY	17,20,899.00
6	NPS SERVICE CHARGES	3,928.00
7	LTC	13,07,270.00
8	MEDICAL REIMBURSEMENT	87,96,157.00
9	LEAVE ENCASHMENT	11,06,514.00
10	EMPLOYERS CONTRIBUTION TOWARDS NPS	1,62,65,757.00
11	PENSION	1,26,93,685.00
12	COMMUTED PENSION	9,10,439.00
13	SUBORDINATE STAFF SALARY	1,46,39,923.00
14	TEACHING STAFF SALARY	32,99,03,499.60
	<b>COLLEGE EXCURSION</b>	
15	EXCURSION – BOTANY	1,21,430.00
16	EXCURSION – ZOOLOGY	37,596.00
17	EXCURSION - LIFE SCIENCE	-
	<b>COLLEGE LABORATORY MAINTENANCE</b>	
18	LAB MAINTENANCE –WFC	20,515.00
19	LAB MAINTENANCE – BMS	40,009.00
20	LAB MAINTENANCE - BOTANY & BOT MUSEUM	1,05,935.00
21	LAB MAINTENANCE – CHEMISTRY	2,47,421.00
22	LAB MAINTENANCE – ELECTRONICS	17,545.00
23	LAB MAINTENANCE – PHYSICS	76,890.00
24	LAB MAINTENANCE - ZOOLOGY & ZOO MUSEUM	1,21,618.00
25	LAB MAINTENANCE- INSTRUMENTATION LAB	57,104.00

	<b>OTHER EXPENDITURES</b>	
26	ACHARYA NARENDRA DEV MEMORIAL TALK.	90,125.00
27	ANNUAL EVENTS ( ACHARYA NARENDRA DEV MEMORIAL LECTURE)	36,918.00
28	ANNUAL EVENTS (ANNUAL/ORIENTATION DAY)	18,225.00
29	ANNUAL MAINTENANCE CONTRACT	1,00,890.00
30	BANK CHARGES	802.20
31	BUILDING MAINT. - GENERAL MAINT. & SANITATION	2,54,835.00
32	BUILDING MAINTENANCE - MINOR REPAIR.	38,882.00
33	COMPUTER FACILITY - COMPUTER STATIONARY	22,811.00
34	COMPUTER FACILITY - GENERAL MAINTENANCE	1,12,697.00
35	CONTINGENCY - COMPUTER STATIONARY	34,943.00
36	CONTINGENCY - ENTERTAINMENT	76,605.00
37	CONTINGENCY - MISCELLANEOUS	9,85,113.00
39	CONTINGENCY - PRINTING	1,10,000.00
40	CONTINGENCY - STATIONARY	4,80,075.00
41	CONVEYANCE- OFFICIAL WORKS	2,35,575.00
42	COVID-19 PREVENTION MEASURES	14,689.00
43	ELECTRICITY	52,00,319.00
44	GARDEN MAINTENANCE	1,32,332.00
45	GENERAL MAINTENANCE-FURNITURE	1,92,456.00
46	GUEST FACULTY SALARY	27,49,250.00
47	LIBRARY FACILITY - MAGAZINE	14,909.00
48	LIBRARY FACILITY - MISCELLANEOUS	1,06,745.00
49	LIBRARY FACILITY - NEWSPAPER & JOURNALS	26,532.00
50	MAINTENANCE OF COLLEGE ASSETS	6,66,185.00
51	MAINTENANCE OF COLLEGE CAR	1,01,296.00
52	PRIZE MERIT & SCHOLARSHIP	10,000.00
53	PROFESSIONAL DEVELOPMENT PROGRAM	69,416.00
54	SPICMACAY	53,621.00
55	SPORTS FACILITY - COACHING FEES	1,58,400.00
56	SPORTS FACILITY - EQUIPMENTS	97,933.00
57	SPORTS FACILITY - MISCELLANEOUS	3,63,241.00
58	STUDENTS ACTIVITIES	2,399.00
59	WATER	20,13,573.00
60	OUTSOURCE SERVICES	63,39,801.00
61	PROPERTY TAX	41,54,343.00
62	FEE - PRACTICAL EXAMINATION FACILITATION	2,42,405.00
63	TELEPHONE (26293224)	8,169.00
64	TELEPHONE (26294540)	12,297.00
65	TELEPHONE (26294542)	22,811.00
66	SPECIAL MAINTENANCE GRANT	909.00
	<b>TOTAL EXPENDITURE</b>	<b>48,61,21,226.80</b>

**THE BUDGETARY EXPENDITURES HEADWISE FOR THE YEAR 2023-24**

<b>RECURRING:</b>		
<b>S. NO.</b>	<b>HEAD OF ACCOUNT</b>	<b>EXPENDITURE</b>
	<b>SALARIES</b>	
1	TEACHING STAFF SALARY	32,44,88,452.00
2	ADMINISTRATIVE STAFF SALARY	1,33,20,337.00
3	LABORATORY STAFF SALARY	5,51,74,145.00
4	LIBRARY STAFF SALARY	63,67,405.00
5	SUBORDINATE STAFF SALARY	1,57,99,496.00
6	ARREARS (DA ETC)	24,06,355.00
7	PENSION	1,20,03,860.00
8	LEAVE ENCASHMENT	9,82,967.00
9	MEDICAL REIMBURSEMENT	1,03,22,193.70
10	LTC	5,70,719.00
11	CHILDREN EDUCATION ALLOWANCE	24,84,000.00
12	CONTRIBUTION TOWARDS NPS	1,29,36,843.00
13	COMMUTED PENSION	28,25,274.00
14	NPS SERVICE CHARGES	10,377.00
15	GRATUITY	20,00,000.00
	<b>COLLEGE EXCURSION</b>	
16	EXCURSION – BOTANY	3,030.00
	<b>COLLEGE LABORATORY MAINTENANCE</b>	
17	LAB MAINTENANCE - WFC	33,000.00
18	LAB MAINTENANCE - BMS	37,612.00
29	LAB MAINTENANCE - BOTANY & BOTANICAL MUSEUM	1,37,801.00
20	LAB MAINTENANCE - CHEMISTRY	29,962.00
21	LAB MAINTENANCE - ELECTRONICS	1,01,526.00
22	LAB MAINTENANCE - PHYSICS	86,733.00
23	LAB MAINTENANCE - ZOOLOGY & ZOOLOGICAL MUSEUM	1,26,699.00
24	MAINTENANCE OF BOTANICAL GARDEN	39,895.00
	<b>OTHER EXPENDITURES</b>	
25	ADVERTISEMENTS	51,767.00
26	ANNUAL EVENTS (ANNUAL/ORIENTATION DAY)	19,840.00
27	ANNUAL MAINTENANCE CONTRACT	50,445.00
28	BUILDING MAINT. - GENERAL MAINT. & SANITATION	58,336.00
39	COMPUTER FACILITY - COMPUTER STATIONARY	16,616.00
30	COMPUTER FACILITY - GENERAL MAINTENANCE	1,16,363.00
31	CONTINGENCY - POSTAGE	7,503.00
32	CONTINGENCY - COMPUTER STATIONARY	46,315.00
33	CONTINGENCY - ENTERTAINMENT	36,601.00

34	CONTINGENCY - MISCELLANEOUS	11,46,409.00
35	CONTINGENCY - PRINTING	2,37,268.00
36	CONTINGENCY - STATIONARY	4,54,507.00
37	CONVEYANCE- OFFICIAL WORKS	2,63,494.00
39	ELECTRICITY	44,36,745.00
40	GARDEN MAINTENANCE	1,65,515.00
41	GENERAL MAINTENANCE - BATTERIES	95,800.00
42	GENERAL MAINTENANCE-FURNITURE	80,251.00
43	GUEST FACULTY SALARY	78,28,668.00
44	LIBRARY FACILITY - MAGAZINE	31,990.00
45	LIBRARY FACILITY - MISCELLANEOUS	50,940.00
46	LIBRARY FACILITY - NEWSPAPER & JOURNALS	40,760.00
47	MAINTENANCE OF COLLEGE ASSETS	2,43,727.00
48	MAINTENANCE OF COLLEGE CAR	2,602.00
49	MAINTENANCE OF DG SET	41,500.00
50	PRIZE MERIT & SCHOLARSHIP	1,40,500.00
51	PROFESSIONAL DEVELOPMENT PROGRAM	1,42,950.00
52	SECURITY & SAFTY MEASUREMENT	90,476.00
53	SPORTS FACILITY - COACHING FEES	2,57,480.00
54	SPORTS FACILITY - ENTRY/REGISTRATION FEE.	3,150.00
55	SPORTS FACILITY - MISCELLANEOUS	9,180.00
56	STUDENTS ACTIVITIES	4,040.00
57	T.A./D.A. TO STAFF	10,285.00
58	WATER	4,52,706.00
59	FEE - PRACTICAL EXAMINATION FACILITATION	72,998.00
60	OUTSOURCE SERVICES	63,63,433.00
61	PROPERTY TAX	16,78,916.00
62	SKILL DEVELOPMENT CENTRE	998.00
63	TELEPHONE (26293224)	8,165.00
64	TELEPHONE (26294540)	12,551.00
65	TELEPHONE (26294542)	29,983.00
	<b>TOTAL EXPENDITURE</b>	<b>48,70,90,454.70</b>

For the Public Authority (2024-2025): The Budget and Financial Estimates are approved by the Governing Body of the college and sanctioned by Govt. of NCT of Delhi. The Budgetary outlay for the current financial year i.e. 2024-2025 is as under:

**THE BUDGETARY OUTLAY HEADWISE FOR THE YEAR 2024-25**

<b>RECURRING:</b>		
<b>S. No.</b>	<b>HEAD OF ACCOUNT</b>	<b>AMOUNT (RS.)</b>
1	Salaries & Other Expenses	52,60,35,430.00
2	Maintenance of College Laboratory	28,80,375.00
3	College Excursions	7,50,000.00
4	Library Facility	4,00,000.00
5	Computer Facility	10,00,000.00
6	Sports Facility	5,00,000.00
7	College Garden	2,50,000.00
8	Building Maintenance	10,00,000.00
9	Furniture Maintenance	3,00,000.00
10	Maintenance of College Vehicles	1,00,000.00
11	Maintenance of Generator	4,00,000.00
12	Maintenance of College Assets	10,00,000.00
13	General Insurance	10,000.00
14	Usage of Essential Services	1,20,00,000.00
15	Contingency	25,00,000.00
16	Conveyance	3,50,000.00
17	Fees for Audit and Legal services	2,50,000.00
18	Advertisements	2,00,000.00
19	Outsourced Services	1,75,00,000.00
20	Professional Development Programs	3,00,000.00
21	Awards and Fellowships	2,00,000.00
22	Annual Events	5,00,000.00
23	Student Activities	5,00,000.00
24	Property Tax	35,00,000.00
25	Social Outreach Programs	5,00,000.00
	<b>TOTAL</b>	<b>57,29,25,805.00</b>
<b>NON-RECURRING: (CREATION OF CAPITAL ASSETS)</b>		
<b>S. No.</b>	<b>HEAD OF ACCOUNT</b>	<b>AMOUNT (RS.)</b>
26	Library Books	10,00,000.00
27	Laboratory Equipments	90,00,000.00
28	Furniture and Fixtures	30,00,000.00
29	Purchase of computers	2,00,00,000.00
	<b>TOTAL EXPENDITURE</b>	<b>3,30,00,000.00</b>